

## GLOSSARY



**Academic Renewal** - a means whereby a student may petition to have previous college work (grades and credits) excluded from current grade point average, if that work is over five years old and is not reflective of the student's present level of ability or performance.

**Academic Year** - the regular terms of instruction not including summer session- fall and spring semesters.

**Advisory on Recommended Preparation** - a condition of enrollment that a student is advised to meet before or in conjunction with enrollment in a course or educational program.

**ASOC** - Associated Students of Ohlone College. All Ohlone College students are members of ASOC and are represented by an elected and appointed student government called the ASOC Council.

**Assessment Test** - a standardized test that may be used for placement of students in English and mathematics courses and skills prerequisite levels.

**Associate degree** - a degree awarded upon completion of a prescribed program of study in a major field at Ohlone College. The Associate of Arts (AA) and Associate of Science (AS) are degrees that may be earned at Ohlone College.

**Associate Degree Applicable Courses** - courses are degree applicable unless identified with the notation "Not applicable to Associate Degree." Only degree applicable courses are included in calculation of the grade point average.

**Audit** - to attend a class without official enrollment under conditions stated by the College.

**Baccalaureate** - refers to the baccalaureate or bachelor's degree usually achieved after four years of undergraduate college study. Ohlone College offers the first two years of baccalaureate work in many fields of study.

**Certificate of Achievement** - indicates completion of a specific occupational program of study and training, usually in one year.

**Class Load** - the number of class units which a student takes in any given term. A full-time class load is twelve or more units. A standard class load is fifteen units.

**Clear Standing** - Indicates that a student's grade point average in the previous semester and cumulative grade point average are C (2.0) or better.

**Continuing Student** - a student who was enrolled at Ohlone College during the most recent previous semester (not including summer session).

**Corequisite** - a condition of enrollment consisting of a course that a student is required to take simultaneously in order to enroll in another course.

**Course Prerequisite** - A necessary condition for enrollment in a course or major. Course prerequisites usually consist of a previous course or courses in a related subject and/or the instructor's permission.

**Credit** - a completed and passed unit of study recorded on the student's official college record.

**CSU** - California State University System. Of the twenty-three State universities, the two closest to Ohlone College are CSU Hayward and San Jose State University.

**Curriculum** - (plural, curricula) often called discipline. All the courses of study offered by the College. May also refer to a particular course of study (major) and the courses in that area.

**Dismissal** - a status caused by low academic or progress performance. The dismissed student may not continue at the College without approval for reinstatement. See catalog section on Academic Regulations.

**District** - The area served by Ohlone College is the Ohlone Community College District. The District is the governing entity of the College.

**Drop/Add** - revision of program of courses when you want to drop, change, or add a course.

**Elective** - any course not required for a major field or general education requirements.

**Enrollment** - official recorded placement of a student in a class.

**EOPS** Extended Opportunity Programs and Services - special support services, financial assistance, and educational programs to assist students who have experienced economic, educational, or social disadvantage.

**Former Student** - a student who has attended Ohlone College at some time but did not enroll during the most recent previous semester.

**Full-time student** - a student taking twelve or more class units in a regular semester.

**G.P.A.** - Grade Point Average. The G.P.A. is computed in the following manner. Students receive a certain number of points for each grade. Per unit an "A" grade is worth 4 points, a "B" worth 3, a "C" worth 2, "D" worth 1, and an "F" worth 0. The total number of points accumulated is then divided by the number of course units taken for a letter grade. The result is the grade point average. Credit (CR), No Credit (NC), Withdraw (W), Military Withdraw (MW), or Incomplete (I) grades are not computed in the grade point average. Current G.P.A. is for the most recent semester. Cumulative G.P.A. is for all college work to date. NOTE: Only associate degree applicable courses are included in calculation of G.P.A.

**General Education Certification** - transfer courses certified by Ohlone College for meeting General Education requirements at the California State Universities.

**General Education Requirements** - course requirements for an associate degree or transfer to a four-year institution.

**Grant Financial Aid** - funds that need not be repaid.

**IGETC** - Intersegmental General Education Transfer Curriculum (see page 37).

**Major** - area or field of concentration for occupational certificate or associate degree.

**Matriculation** - Matriculation is defined as a process that brings a college and a student who enrolls for credit to agreement for the purpose of realizing the student's educational objective. On the college's part, the agreement includes providing an admission process; an orientation to college programs, services, and procedures; pre-enrollment assessment and counseling for course selection; a suitable curriculum; continuous follow-up of student progress; and a program of institutional research and evaluation.

**Nonresident** - a person who has not lived continuously in California for one full year prior to enrollment and therefore does not meet residency requirements.

**Part-time Student** - any student enrolled for less than twelve units of coursework.

**Petition** - a request, usually written on a standard form, to adjust a study list or curriculum to fit an individual situation and/or request exception to a policy or regulation.

**Prerequisite** - a condition of enrollment that a student is expected to meet in order to demonstrate current readiness for enrollment in a course or educational program.

**Probation** - an indication that performance is below standard because of academic or progress deficiencies; a trial period in which a student is permitted to redeem failing grades or deficient units.

**Quarter** - A subdivision of the academic year consisting of three terms (fall, winter, and spring quarters). To convert semester units to quarter units, multiply by 3/2. To convert quarter units to semester units, multiply by 2/3.

**Registration** - the process of providing necessary information and signing up for classes each semester.

**Resident** - a person who has resided in California for one full year prior to enrollment and who meets other residency requirements.

**Semester** - a subdivision of the academic year into two sessions, usually fall and spring, each lasting approximately eighteen weeks. To convert semester units to quarter units, multiply by 3/2. To convert quarter units to semester units, multiply by 2/3.

**Skills Prerequisite** - A recommended condition for enrollment in a course or major. Skills prerequisites usually consist of a previous reading, writing, mathematics, or critical thinking course, or placement score, that indicates a chance for successful achievement by the student enrolling in the course.

**Student Help** - students working in on-campus jobs funded by the College are "Student Help."

**TeleReg** - telephone registration system for students to add and drop classes and pay fees.

**TBA** - To Be Announced (TBA) is noted in the Schedule of Courses when the instructor, room, or time of a course was not known at time of schedule printing. Lists are posted at registration time to provide information to replace TBA.

**Transcript** - official copy of a student's academic record (courses and grades).

**Transfer** - to transfer community college credits to a four-year college or university.

**Unit** - Courses are assigned a unit value based on one unit of credit for every hour of lecture or 3 hours of laboratory time per week by the student. A student's progress at the College is determined in part by the number of units completed.

**UC** - University of California. There are ten University of California campuses; the closest UC campus to Ohlone is UC Berkeley.

**WebAdvisor** - Web registration system for students to add and drop classes and pay fees.

**Work Experience Education** - a program of college credit for work experience combined with college study.

**Work Study** - usually refers to "College Work Study," a program of federal aid that provides funds for student jobs on campus.