

# GLOSSARY



**Academic Renewal:** A means whereby a student may petition to have previous college work (grades and credits) excluded from current grade point average, if that work is over three years old and is not reflective of the student's present level of ability or performance.

**Academic Year:** The regular terms of instruction not including summer session--fall and spring semesters.

**Advisory:** A condition of enrollment that a student is advised to meet before or in conjunction with enrollment in a course or educational program.

**ASOC:** Associated Students of Ohlone College. All Ohlone College students are members of ASOC and are represented by an elected and appointed student government called the ASOC Council.

**Associate Degree:** A degree awarded upon completion of a prescribed program of study in a major field at Ohlone College. The Associate of Arts (AA) and Associate of Science (AS) are degrees that may be earned at Ohlone College.

**Associate Degree Applicable Courses:** Courses are degree applicable unless identified in the College catalog and Class Schedule with the notation "Not applicable to associate degree." Only degree applicable courses are included in calculation of the grade point average and can be applied towards degree, certificate, and General Education requirements.

**Audit:** An enrollment status in a class where no units or grades are awarded.

**Baccalaureate:** Refers to the bachelor's degree usually achieved after four years of undergraduate college study. Ohlone College offers the first two years of baccalaureate work in many fields of study.

**Certificate of Achievement:** Indicates completion of a specific occupational program of study and training, usually in one year.

**Class Load:** The number of units which a student takes in any given term. A full-time class load is twelve or more units. A standard class load is fifteen units.

**Clear Standing:** Indicates that a student's grade point average in the previous semester and cumulative grade point average are C (2.0) or better.

**Continuing Student:** A student who was enrolled at Ohlone College during the most recent previous semester, not including Summer Term.

**Corequisite:** A condition of enrollment consisting of a course that a student is required to take at the same time as another course. For example: MUS-100 requires that students are enrolled in MUS-100L during the same semester.

**Credit:** A completed unit of study recorded on the student's official college record.

**CSU:** The California State University System. Of the twenty-three California State University campuses, the two closest to Ohlone College are Cal State East Bay (formerly known as Cal State Hayward) and San José State University.

**Curriculum (plural, curricula):** Often called discipline, it includes all of the courses of study offered by Ohlone College. It may also refer to a particular course of study (major) and the courses in that area.

**Dismissal:** A status caused by low academic or progress performance. A dismissed student may not continue at Ohlone College without approval for reinstatement. See the catalog section on Academic Regulations for more information.

**District:** The area served by Ohlone College is the Ohlone Community College District. The District is the governing entity of the College.

**Drop/Add:** Revision of program of courses when students want to drop, change, or add a course or courses.

**Elective:** Any course not required for a major field or general education requirements.

**Enrollment:** Official recorded placement of a student in a class.

**EOPS:** Extended Opportunity Programs and Services. EOPS provides special support services, financial assistance, and educational programs to assist students who have experienced economic, educational, or social disadvantage.

**Former student:** A student who has attended Ohlone College at some time but did not enroll during the most recent previous semester.

- Full-time student:** A student taking twelve or more units in the Fall or Spring semesters. During Summer Term, six units is considered full-time.
- G.P.A.:** Grade Point Average. The G.P.A. is computed in the following manner. Students receive a certain number of points for each grade. Per unit an A grade is worth 4 points, a B worth 3, a C worth 2, D worth 1, and an F worth 0. The total number of points accumulated is then divided by the number of course units taken for a letter grade. The result is the grade-point average. Credit (CR), No Credit (NC), Withdraw (W), Military Withdraw (MW), or Incomplete (I) grades are not computed in the grade point average. Current G.P.A. is for the most recent semester. Cumulative G.P.A. is for all college work to date. NOTE: Only associate degree applicable courses are included in calculation of the G.P.A.
- General Education Certification:** Transfer courses certified by Ohlone College as meeting General Education requirements at campuses of the California State University or University of California.
- General Education Requirements:** Required courses satisfying the breadth requirements of a liberal education expected of students who receive an associate degree.
- Grant:** Financial Aid funds that do not need to be repaid.
- IGETC:** Intersegmental General Education Transfer Curriculum (see page 42).
- Major:** Area or field of concentration for occupational certificate or associate degree.
- Matriculation:** A process that brings a college and a student who enrolls for credit to agreement for the purpose of realizing the student's educational objective. On the college's part, the agreement includes providing an admission process; an orientation to college programs, services, and procedures; pre-enrollment placement and counseling for course selection; a suitable curriculum; continuous follow-up of student progress; and a program of institutional research and evaluation.
- Nonresident:** A person who has not lived continuously in California for one full year prior to enrollment and therefore does not meet residency requirements.
- Part-time student:** Any student enrolled for less than twelve units of coursework in a regular semester.
- Petition:** A request, usually written on a standard form, to adjust a study list or curriculum to fit an individual situation and/or request exception to a policy or regulation.
- Placement Test:** A standardized test that may be used for placement of students in English and mathematics courses and skills prerequisite levels.
- Prerequisite:** A requirement that must be met before a certain course can be taken. For example, MATH-188, Pre-Calculus, must be taken before MATH-101A, Calculus.
- Probation:** An indication that performance is below standard because of academic or progress deficiencies; a trial period in which a student is permitted to redeem failing grades or deficient units.
- Quarter:** A subdivision of the academic year consisting of four terms (fall, winter, spring, and summer quarters). To convert semester units to quarter units, multiply by 3/2. To convert quarter units to semester units, multiply by 2/3.
- Registration:** The process of providing necessary information and signing up for classes each semester.
- Resident:** A person who has resided in California for one full year prior to enrollment and who meets other residency requirements.
- Semester:** A subdivision of the academic year into two sessions, usually fall and spring, each lasting approximately eighteen weeks. To convert semester units to quarter units, multiply by 3/2. To convert quarter units to semester units, multiply by 2/3.
- Skills Prerequisite:** A recommended condition for enrollment in a course or major. Skills prerequisites usually consist of a previous reading, writing, mathematics, or critical thinking course, or placement score, that indicates(s) a chance for successful achievement by the student enrolling in the course.
- Student Help:** Students working at on-campus jobs funded by Ohlone College are considered Student Help.
- TeleReg:** Ohlone's telephone registration system for students to add and drop classes and pay fees.
- TBA:** To Be Announced (TBA) is noted in the Schedule of Classes when the instructor, room, or time of a course was not known at time of schedule printing.
- Transcript:** Official copy of a student's academic record (courses and grades).
- Transfer:** Receiving credit at a CSU, UC, or private university for coursework completed at Ohlone.
- Unit:** Courses are assigned a unit value based on one unit of credit for every hour of lecture or 3 hours of laboratory time per week by the student. A student's progress at the College is determined in part by the number of units completed.
- UC:** University of California. There are ten University of California campuses; the closest UC campus to Ohlone is UC Berkeley.
- University Express:** A cohort-based learning experience for transfer students designed to facilitate transfer to UC, CSU, and independent universities.
- WebAdvisor:** Web registration system for students to add and drop classes, pay fees, and check grades.
- Work Experience Education:** A program of college credit for work experience combined with college study.
- Work Study:** A program of federal aid that provides funds for student jobs on campus.