



*Photo courtesy of College Advancement.*

## CHAPTER 3 SERVICES FOR STUDENTS

Ohlone College provides services and programs that enhance a student's use of college offerings and facilitate progress toward academic, career, personal, and social goals. Student Services staff are committed to each student's success and growth as a person. Student Services coordinates with all areas of the college to provide a college experience that is meaningful for students.

Most Student Services offices are located in the Student Services Center, Building 7 on the Fremont campus. Admissions, registration, records, counseling, and financial aid assistance are also available at the Student Services Center on the Newark campus. The cafeteria is located in the Hochler Student Center, Building 5 on the Fremont campus and Athletics offices are located in the Epler Gymnasium, Building 9 on the Fremont campus.

The Vice President, Student Development serves as administrator for student services. Students are encouraged to contact the Vice President, Student Development for information and assistance.

### ADMISSIONS AND RECORDS

Fremont campus, Building 7, second floor  
(510) 659-6100

Newark campus, Room 1312  
(510) 742-2340

admissions@ohlone.edu  
<http://www.ohlone.edu/org/admissions/>

The major objective of the Office of Admissions and Records is to provide for the admission and registration of all students. In addition, the Office is responsible for maintaining accurate academic records. Admissions and Records also assists students with transfer credit evaluation, general education and IGETC certification, processing transcript requests and enrollment verifications, determining residency, and certification of completion of certificate and degree requirements.



Faculty and students participate in cleaning up the Newark campus during Earth Week. *Photo courtesy of Aparna Mohan.*

# Student Services Curriculum

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Student Services as a division exists to focus on the whole student, and the entire student learning experience. Everything we do contributes to and promotes the quality of student learning. The vision of Student Services will center around five main learning concepts that will guide our work in defining our division's Student Learning Outcomes.

## **RESPONSIBILITY**

Student Services helps students develop personal responsibility for their lives, and their learning skills such as time management, budgeting, and ability to meet deadlines. Students learn self sufficiency, responsibility, and accountability through the co-curriculum processes of online admissions, assessment, orientation, financial aid, Transfer Career Center services, individualized counseling, and personal health services.

## **RESPECT**

Student Services provides the co-curriculum of respect of self and others through a myriad of student development opportunities designed for learning about differences and commonalities. Participation in competitive sports and the opportunity to understand one's own and others' learning abilities and disabilities are components of respect. Student Services focuses on building a diverse learning community that demonstrates the value of each individual through trust, cooperation, and teamwork in an environment of civility.

## **INTEGRITY**

Student Services helps students develop their honesty of character through awareness and intervention. The student code of conduct is built in tandem with the academic dishonesty regulations. The lack of gossip is encouraged.

## **LEADERSHIP**

Student Services is in the role of providing leadership skill building opportunities through student development workshops, classes, and one-to-one mentoring. Campus activities, associated students, clubs, peer mentors, launching leadership workshop series are all fundamental components of teaching students leadership skills.

## **PURPOSE**

As one of our students said this summer, "Everyone wants and needs to know their purpose." Student Services is composed of professional educators who provide learning opportunities for students to self discover purpose. We provide leadership opportunities, academic advising, and personal and emotional support as students transform themselves through their self learning and academic efforts. Purpose is powerful.

*Ohlone Student Services' vision for the next five years is an achievable possibility centered around the five concepts of a curriculum of Responsibility, Respect, Integrity, Leadership, and Purpose. The possibilities of Student Services are the possibilities for students. And the possibilities for students are the possibilities for Ohlone College.*

## ATHLETICS

Fremont campus, Building 9  
(510) 659-6044  
<http://www.ohlone.edu/org/athletics>

Athletics is an academic program that produces significant student learning outcomes that relate directly to success in life. The Athletics program aims to support student success in accomplishing these learning outcomes as well as monitoring and reaching a variety of academic achievement goals including GPA, course and program completion, and transfer. The student learning outcomes related to athletics include the following:

- Engage and interact in team membership.
- Value the connection between preparation for and execution of work.
- Realize the value of effective leadership skills.
- Exhibit how accountability, commitment, and sacrifice relate to the pursuit of personal and/or team goals.
- Promote physical health and wellness.
- Handle adversity and discouragement as well as success with dignity.
- Demonstrate an acceptance and appreciation for diversity of a team.

Ohlone College is a member of the Coast Conference. This conference competes against colleges that are located throughout the Greater Bay Area, including regions such as Santa Cruz, Gilroy, Monterey, San Jose, and San Francisco. The sports that are offered at Ohlone College include the following:

Fall	Winter	Spring
Golf (W)	Basketball (M and W)	Baseball (M)
Soccer (M and W)		Softball (W)
Volleyball (W)		Swimming (M and W)
Water Polo (M and W)		Tennis (M and W)

Eligibility requirements can be found on the California Community College Athletics Association's (CCCAA) Web site at [www.coasports.org](http://www.coasports.org). These requirements include that students are actively enrolled in the college with a minimum of 12 units (9 academic), have never played professionally in their interested sport, and have a current sports physical on file with the Athletic Trainer. Students who are interested in participating in an intercollegiate sport should contact the respective sport coach or the Athletics Department Office for further information.

## BOOKSTORE

Fremont campus, Building 5, first floor  
(510) 659-6061  
<http://www.ohlonebookstore.com>

The Ohlone College Bookstore is owned and operated by the Ohlone Community College District and is located in the Hochler Student Center (Building 5, first floor) on the Fremont campus. The Bookstore's primary responsibility is to serve the students and faculty of Ohlone College by providing textbooks and course materials. The Bookstore also carries general books, greeting cards, gifts, clothing, and a variety of merchandise, snack foods, and drinks. For further information, hours of operation, and Bookstore policies please visit the Bookstore's Web site at [www.ohlonebookstore.com](http://www.ohlonebookstore.com) or call (510) 659-6061.

## CAMPUS ACTIVITIES

Fremont campus, Building 7, second floor  
(510) 659-6255  
<http://www.ohlone.edu/org/campusactivities/>

The Campus Activities Office provides opportunities for student involvement at Ohlone College through social and cultural programs, student leadership training, and annual campus events such as Welcome Day and the Graduation Reception. The Campus Activities staff advises student government (ASOC) and student clubs and produces co-curricular activities. Check with the Campus Activities Office, Building 7, Room 7210, (510) 659-6255, for more information about organized student programs and clubs, or visit <http://www.ohlone.edu/org/campus-activities/>.

### Did you know???

Community colleges are serving 16,000 (76%) of the 21,000 veterans and dependents using GI Bill benefits in California's public colleges and universities.

Source: Community College League of California

### Student Government

Also known as the Associated Students of Ohlone College, ASOC is the voice of the students in the shared governance of the College. Every Spring the executive board of President, Vice President, Treasurer, Secretary, Representative at Large, Legislative Representative, and Student Trustee are elected by a majority vote of the student body. During Fall and Spring Semesters students can elect to participate in student government by filling out the petition to be a Senator. All students are encouraged to participate. Meetings and leadership training are mandatory and are held every Tuesday from 4:00pm-6:00pm. For more information, stop by Campus Activities in Building 7, second floor on the Fremont campus or go online to <http://www.ohlone.edu/org/asoc/>.

### Peer Mentor Program

Peer Mentors are Ohlone students who help in recruiting and retaining students. Specially selected and instructed, these students also receive financial rewards for their efforts. Call the Peer Mentor Supervisor at (510) 659-6519, visit the Web site at <http://www.ohlone.edu/org/peermentors/>, or stop by the Counseling Department on the Fremont campus for more information.

### Cafeteria and Vending Services

Fremont campus, Building 5, second floor  
Newark campus, Room 1201, first floor, wing 2  
<http://www.ohlone.edu/core/foodservices.html>

The College contracts with a food service company, a food vending machine company, and a beverage vending company to provide food to Ohlone students. Commissions are given to ASOC to help provide co-curricular events.

Cafeteria service on the Fremont campus and Café service on the Newark campus is provided Monday through Thursday from 7:30am-7:00pm and Friday from 7:30am-2:00pm. These hours are tentative and students should call (510) 659-6000 ext. 5075 for complete hours of operation. The Cafeteria and Café are closed during holidays and semester breaks. Refunds from the food and beverage vending machines are available through the food service cashiers in the Cafeteria.

### Housing

Listings for local housing opportunities are posted in the Cafeteria Lobby (Building 5, second floor on the Fremont campus). Listings include rooms, apartments, and houses to rent or share. All arrangements are made between the owner and the student, as facilities are neither sponsored nor supervised by the College.

## Clubs and Organizations

Clubs and co-curricular activities are a great way to become involved and meet people with similar interests. Participation offers opportunities to learn leadership and life skills that enrich the educational experience at Ohlone College. For advisor and student leader names for the clubs listed below, contact the Campus Activities office in Building 7, second floor on the Fremont campus, visit their Web site at <http://www.ohlone.edu/org/campusactivities/>, or call (510) 659-6255.

### Clubs

Afghan Youth Coalition  
 American Sign Language Club  
 Anime Club  
 Asian Pacific American Student Association  
 Badminton Club  
 Biology Club  
 Business and Economics Club  
 Chinese Student Association  
 Comedy Club  
 Crossroads  
 Gay Straight Alliance  
 Health Care Coalition (AMSA Health Care Coalition)  
 Indian Student Alliance  
 International Club  
 Liberated Individuals for the Environment (L.I.F.E.)  
 Make a Wish Club  
 Math League  
 Movimiento Estudiantil Chicano de Aztlan (MEChA)  
 Muslim Student Association  
 Ohlone College Psychology Club  
 Ohlone Game Developers Club  
 Ohlone League of Engineering  
 Peer Mentors  
 Photography Club  
 Respiratory Therapy Club  
 Smash University (competitive badminton)  
 Speech and Communications Club  
 Urban Movement Club

## Co-curricular Activities

Art Gallery  
 Ceramics Guild  
 Chamber Singers  
 Charisma  
 Community Chorale  
 Community Orchestra  
 Drama (acting and technical)  
 Jazz Ensemble (Chops)  
 KOHL Radio  
 KOHL TV  
*Midnight* (student magazine)  
*Monitor* (student newspaper)  
 Ohlone Chamber Orchestra  
 Ohlone Wind Orchestra

## CAMPUS POLICE/ SAFETY AND SECURITY SERVICES

Fremont campus, Building 20, first floor  
 (510) 659-6111

Newark campus, Room 1001  
 (510) 742-2311  
<http://www.ohlone.edu/org/security/>

The Ohlone College Police Services, known as Campus Police Services (CPS) and Safety and Security, was established by Board of Trustees Resolution 63-74-75. The officers are trained per Commission of Peace Officer Standards and Training Guidelines, Resolution 66-81-82. The College is committed to full implementation of the Student Right to Know and Campus Safety Act of 1990 (Clery Act).

The responsibilities of Campus Police Services include campus security; traffic and parking control; prevention and detection of crime; and enforcement of federal, state, and municipal laws and district regulations and policies. Campus Police Services has the primary responsibility for directing, planning, and controlling vehicle and pedestrian traffic on College grounds. Campus Police Services oversee the painting of roadways and curbs, placement of control signs, removal of hazardous obstructions, and other related tasks.

Campus Police and/or Safety Officers are available while classes are in session and from 7:00am-10:00pm on weekends. The Campus Police Services Office is located in Building 20 on the Fremont campus and is open from 8:00am-10:00pm Monday-Friday. Campus Police Services personnel are not available during district holidays. 24-hour contact is available with Ohlone Campus Police and/or college staff.

To contact Campus Police Services on the Fremont campus:

- Dial 6111 from campus phones. There are emergency phones located outside on the second floors of Buildings 2, 4, 6, and 8 that directly connect to Campus Safety and Security.
- Dial \*81 from campus payphones. There is no charge to call Campus Police Services from a campus pay phone.
- Dial (510) 659-6111 from off-campus phones and off-campus pay phones.
- For medical emergencies on campus, do not hesitate to call 911 and then notify Campus Police Services.

*(continued on next page.)*



*Photo courtesy of College Advancement.*

To contact Campus Police Services on the Newark campus:

- Dial 2311 from campus phones. There are blue emergency phones located in each of the campus parking lots.
- Dial (510) 742-2311 from off-campus phones.

For medical emergencies on campus, do not hesitate to call 911 and then notify Campus Police Services.

All in-coming calls are handled as soon as possible. Campus Police Services personnel make reports of crimes and other emergencies to which they respond.

## Parking

Parking permits may be purchased for each semester and cost \$35 for Fall semester, \$35 for Spring semester, and \$18 for Summer term. Motorcycle parking permits may also be purchased for each semester and cost \$18 for Fall semester, \$18 for Spring semester, and \$10 for Summer term. One-day permits may also be purchased for \$2 at each lot on the Newark campus and at vending machines located in parking lots C, D, H, and M on the Fremont campus. The parking fee structure and policies are currently under review and are subject to change.

Parking permits are required Monday-Friday from 6:00am-11:00pm and on Saturday from 7:00am-5:00pm. Daily permits should be displayed on the dashboard and are valid at both campuses for the day purchased. Semester permits must hang from the rearview mirror and are also valid at both the Fremont and Newark campuses. Parking policies are listed in detail in the Policies and Procedures chapter of this catalog.

## Free Parking

Free parking is available on Saturdays after 5:00pm, Sundays, and holidays in marked stalls only. The exception to this policy is Flea Market weekends on the Fremont campus. Disabled parking lots are enforced 7 days a week and 24 hours a day without exception.

## CAREER SERVICES

Fremont campus, Building 7, third floor  
(510) 979-7555  
<http://www.ohlone.edu/org/career/>

Career Services provides resources to students wishing to explore careers and/or employment. Career testing is available for those students who are undecided about their educational and occupational goals via the Personal Development classes offered every semester, which include Career Testing Workshop (PD-149), Career Planning (PD-150), and Strategies for College Success (PD-111 or PD-113). For students wishing to work in the community, Career Services works with Bay Area employers to receive the best available jobs for students. The online partner, MonsterTrak.com, is a Web-based job listing and career development resource for enrolled students. For full-time, regular employment, Career Services works in partnership with the One-Stop Career Center. Students are encouraged to visit Career Services to see the services offered.

## COUNSELING DEPARTMENT

Fremont campus, Building 7, third floor  
(510) 659-6110

Newark campus, Room 1312  
(510) 742-2340  
<http://www.ohlone.edu/org/counseling>

Counselors meet with students individually, in small groups, workshops, and in classes to help students in achieving their academic goals and personal growth. Counselors are educated to directly assist students with a wide range of issues and are knowledgeable about other helpful resources at Ohlone and in the community. Counselors can provide career information and assessment, orientation, and other general counseling services. Counselors have current college transfer information and help students with transfer plans. Personal counseling services are offered in the Student Health Center. For an appointment for personal counseling, please call the Student Health Center at (510) 659-6258 or drop by Building 7, third floor on the Fremont campus.

College counseling is intended to help students assess their current abilities and interests and to make realistic plans to achieve academic and vocational goals. Students can best reach their goals with a solid educational program of study that can be developed by working with an Ohlone College counselor. Counselors work with students on an on-going basis to develop a program of study that reflects the student's interests, skills, and motivation.

### New Students' Responsibilities Regarding Counseling

After completing all enrollment steps, including placement testing and orientation, students should make an appointment with a counselor. Counselors are not assigned to students. Students should select their own counselors to work with on an on-going basis. Students who are using placement test results from another community

college need to submit official documents showing their course placement as well as including contact information of a college official (counselor or placement test coordinator). Students should prepare for a counseling session by bringing unofficial copies of all previously attended colleges and/or universities and doing some initial exploratory research with regard to short and long-term goals. Students who want to transfer should identify several institutions they are considering.

### Continuing Students' Responsibilities Regarding Counseling

Continuing students should prepare an "Academic Portfolio" folder related to their educational goals and should keep in this folder any papers completed during their counseling appointments. Petitions, contracts, or letters that have been submitted or received should also be kept in this folder. Students should bring their "Academic Portfolio" folder to every counseling appointment. Students wishing to transfer should be aware of important deadlines, both at Ohlone and the transfer institution, and should solidify their campus choices and confirm these institutions' requirements for transfer, major options, required lower division courses, and required Grade Point Average. Continuing students should also take advantage of Ohlone's Transfer Center and campus events and workshops.

Ohlone College also has counselors to work with Deaf, learning disabled, and disabled students. In addition, bilingual counselors may be available to work with non-native English speakers (or ESL) students.

All interested students may stop by the Counseling Department in Building 7, third floor on the Fremont campus or may call (510) 659-6110 to make an appointment or obtain more information. Students may also go online to <http://www.ohlone.edu/org/counseling/aboutcounseling/onlineappt.html> to make a counseling appointment. Appointments are 30 minutes in length and students are asked to have realistic expectations of what can be accomplished in this time. Students can learn more about specific counselors by visiting the Counseling Department Web page at <http://www.ohlone.edu/org/counseling/> or by speaking to the Counseling staff.

### Services for Re-entry Adults

All counselors are sensitive to the special needs of the mature student who may be reentering the educational system. Ohlone College offers a wide range of programs and services relating to academic, career, and personal needs.

### Did you know???

2009 marked the 40th anniversary of Extended Opportunity Programs and Services serving students within the California Community College system.

## DISABLED STUDENTS PROGRAMS AND SERVICES (DSPS)

Fremont campus, Building 7, second floor  
(510) 659-6079  
<http://www.ohlone.edu/org/dsps>

Disabled Students Programs and Services (DSPS) is designed to open the doors to educational and occupational opportunities for students with disabilities. Specialized services and educational accommodations are provided to students with disabilities to help them achieve their educational and vocational goals. Services available include counseling; placement testing; priority registration; testing for learning disability services eligibility; college and campus orientations; specialized personal and educational development classes; adaptive physical education (APE) classes; and job placement assistance. Educational accommodations provided are based on individual students' needs and include American Sign Language and oral interpreting; real time captioning; extended time for tests; readers; note takers; amplification systems; tape recorders; talking calculators; books on tape, e-text, and a variety of other alternate media; and an adaptive computer lab.

Parking for students with permanent or temporary physical disabilities is also available. Students parking in disabled parking places must have both a regular Ohlone College parking permit, purchased at the Ohlone College Bookstore on the Fremont campus, and a Disabled Student parking permit, issued from the DSPS Office on the Fremont campus. Appropriate medical verification must be provided to the DSPS Office on the Fremont campus before a Disabled Student parking permit can be issued. Both parking permits must be displayed when using the disabled parking places or a citation will be issued.

DSPS maintains a close working relationship with the Department of Rehabilitation (DOR) through frequent contacts with students' DOR counselors and through the WorkAbility III Program. WorkAbility III offers pre-employment classes, vocational awareness classes, work experience opportunities, a Job Club for direct job placement, and post-employment follow up for clients of DOR.

Students with disabilities are encouraged to use the resources of DSPS and should contact DSPS as soon as they decide to come to Ohlone so that services and accommodations can be arranged. Students must provide current documentation indicating the nature of the disability in order to receive services. The DSPS staff is happy to assist students toward success as Ohlone students, in their careers, and in community life.

## EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS)

Fremont campus, Building 7, second floor  
(510) 659-6152  
<http://www.ohlone.edu/org/eops/>

The Extended Opportunity Programs and Services (EOPS) provides educational opportunities and support to low income, educationally disadvantaged, and non-traditional students in their efforts to succeed in their educational and career goals.

To be eligible for EOPS a student must meet the following criteria:

- be a California resident;
- be enrolled as a full-time student (12 or more units per semester);
- have completed fewer than 70-degree applicable semester units;
- qualify for a Board of Governors Waiver (BOGW); and
- meet income and educational requirement guidelines.

As participants in EOPS, students receive a range of services such as academic advising and vocational and career counseling from EOPS counselors who are sensitive to multi-cultural issues and the unique needs of EOPS students. This counseling also includes the development of an educational plan for each student that meets the student's specific educational goals.



*Photo courtesy of Inga Bellamy.*

Other EOPS services include priority registration, guidance in completing registration and financial aid forms, progress reports, book vouchers, grants, and tutoring. Students planning on transferring to four-year institutions can receive assistance in completing the transfer process, filing Transfer Admission Agreements (TAA) and Transfer Admission Guarantees (TAG), guidance in college selection, letters of recommendation, and fee waivers for University of California and California State University applications.

EOPS students may also participate in a range of other activities such as campus tours, student development conferences and workshops, the EOPS Annual Awards Ceremony, and other educationally enriching events.

Applications for entry into the EOPS program are accepted throughout the year, but students are encouraged to apply during their first semester at Ohlone. Applications are available in Building 7, second floor on the Fremont campus during regular business hours.

### Cooperative Agencies Resources for Education Program (CARE)

CARE is a program within EOPS specifically designed for single parents who are participating in Alameda County's CalWORKs program; receiving Temporary Assistance for Needy Families (TANF) benefits (formerly Aid For Dependent Children, AFDC); and who have children under fourteen years of age. The CARE Program is a unique educational program that represents a cooperative effort between the Department of Social Services, the Employment Development Department, and Ohlone College. Its goal is to assist single parents in achieving their educational and/or career goals.

In addition to all EOPS services and opportunities, CARE offers its students additional services including support groups, peer advising, and special workshops. CARE students also receive car service vouchers, parking permits or assistance with their transportation, and assistance with child care expenses.

Students interested in receiving CARE services must first be EOPS students, participate in the county's CalWORKs program, and receive TANF benefits. Interested students should complete the EOPS application available in Building 7, Room 7249 on the Fremont campus.

## CalWORKs Program (California Work Opportunity and Responsibility to Kids)

The CalWORKs program at Ohlone encourages personal responsibility and accountability. The CalWORKs program is committed to helping individuals receive education and instruction that will provide employment opportunities. CalWORKs promotes short-term training as well as lifelong learning. The ultimate goal of the program is to assist CalWORKs students with vocational and educational training programs that will lead to self-sufficiency. The CalWORKs program at Ohlone has been developed in partnership with the Alameda County Department of Social Services.

CalWORKs students receive the following services: assessment of academic, vocational, and/or career choices; academic advising and the development of a county approved educational plan; academic and career advising; child care assistance; and short-term and long-term job placement assistance.

To be eligible for CalWORKs services, students must participate in Alameda County's CalWORKs program and have signed a welfare-to-work plan. For more information please call (510) 659-6152 or (510) 979-7551 or visit Building 7, Room 7249 on the Fremont campus.

## FINANCIAL AID

Fremont campus, Building 7, second floor  
(510) 659-6150

Newark campus, Room 1312  
(510) 742-2340  
<http://www.ohlone.edu/org/finaid>

The Financial Aid Office assists students in meeting educational costs while attending Ohlone. Financial aid at Ohlone is administered in accordance with nationally established policies and philosophy. Students are encouraged to apply early by using the Free Application for Federal Student Aid (FAFSA), as some financial aid funds are limited. The priority deadline is March 2. In addition, Ohlone College is required by state and federal regulations to ensure that funds are awarded to students who demonstrate the greatest financial need. Students should complete the FAFSA online at <http://www.fafsa.edu.gov>.

Ohlone participates in Title IV federal and California student financial aid programs. There are basically two types of financial aid: grant and self-help (such as work study and loans). Grants are awarded based on financial need and do not require repayment. Work Study students earn financial aid by working a part-time job. Loans are aid that must be repaid at a low-interest rate. In addition, private and institutional scholarships are available. Ohlone also has an Emergency Short-Term Loan program.

Students who have graduated from high school (or received a GED or passed the Ability to Benefit exam), have a declared academic program, and are enrolled in classes may qualify for some type of financial aid. Most programs require a student to be enrolled in a minimum of six units. Financial aid students are expected to maintain satisfactory academic progress toward their educational goal. To do so, students must complete a minimum of 67% of their attempted units and earn a cumulative grade point average of 2.0 or better. For assistance or information, students should visit the Financial Aid Office on the Fremont campus or send an e-mail to [financial\\_aid@ohlone.edu](mailto:financial_aid@ohlone.edu). Please see the Types of Financial Aid chart on page 31 for the financial aid available at Ohlone.

## Community Contributors

Many community groups and individuals contribute to scholarships and loan programs for Ohlone College students. The following is a listing, presented with appreciation:

Castro Valley Women's Club  
Cheyenne and Arapaho Tribes  
Dolores Warren/Bay Area Black Nurses Association  
El Camino Hospital Auxiliary  
First Presbyterian Church, Newark  
Fremont Elks Lodge  
Hillman Memorial Scholarship Fund  
Horatio Alger Association  
Kaiser Permanente  
Kiwanis Club of Fremont  
Lightfoot Foundation  
National Service Award  
Oneida Nation of Wisconsin  
San Tomas Voiture 365 40 et 8 Nursing Scholarship  
U.S.B.C.  
WGI Sport of the Arts

## INTERNATIONAL PROGRAMS AND SERVICES

Fremont campus, Building 1, Room 1302  
(510) 659-6439  
<http://www.ohlone.edu/org/international/>

Students from many different countries throughout the world pursue academic degrees and English language studies at Ohlone College. The International Programs and Services Office serves international students who are applying to and attending Ohlone on the F-1 Student Visa. The services that the International Programs and Services Office provides international students and their families include international admissions; application processing; United States Citizenship and Immigration Services (USCIS) regulations advisement; international student orientation; Optional Practical Training and Curricular Practical Training coordination; and general advisement on transfer to a four-year university. The office also assists with the administration of Ohlone College's Study Abroad programs for American and international students.

For more information, please refer to the International Student Admission section of this Catalog (page 15), visit <http://www.ohlone.edu/org/international>, or call (510) 659-6439.



Photo courtesy of College Advancement.

## Types of Financial Aid

<i>Type of Aid</i>	<i>Amount (per year)</i>	<i>Student Eligibility</i>	<i>Required Forms</i>	<i>Must Apply By</i>
<b>GRANTS</b>				
Board of Governors Fee Waiver (BOG)	Enrollment fee	CA resident, financial need	FAFSA or BOG Application	On-going throughout academic year
Federal Pell Grant	\$400-\$4,050 depending upon need and enrollment status	High financial need	FAFSA and other documents required by Financial Aid Office	On-going throughout academic year
Federal Supplemental Educational Opportunity Grant (FSEOG)	Up to \$1,200	Exceptional financial need, enrolled at least 1/2 time	FAFSA and other documents required by Financial Aid Office	Depending upon availability of funds
State Cal Grant A	Awarded after transfer to four-year school	CA resident, financial need, GPA criteria, enrolled at least 1/2 time	FAFSA, GPA verification, other documents required by Financial Aid Office	March 2, September 2 (competitive only)
State Cal Grant B	Up to \$1,551	CA resident, financial need, GPA criteria, enrolled at least 1/2 time	FAFSA, GPA verification, other documents required by Financial Aid Office	March 2, September 2 (competitive only)
State Cal Grant C	Up to \$576	CA resident, financial need, GPA criteria, vocational program, enrolled at least 1/2 time	FAFSA, GPA verification, other documents required by Financial Aid Office	March 2, September 2 (competitive only)
<b>SELF-HELP AID</b>				
Federal Work Study	Up to \$4,500 depending upon hours worked and eligibility	High financial need, enrolled at least 1/2 time	FAFSA and other documents required by Financial Aid Office	Dependent upon available positions
<b>LOAN</b>				
Federal Stafford Loan – Subsidized	Base amount up to \$2,625 for freshman; \$3,500 for sophomore level	Financial need, enrolled at least 1/2 time. U.S. Dept. of Education pays interest while borrower is in school	FAFSA, other documents required by Financial Aid Office, loan counseling, loan application	On-going throughout academic year
Federal Stafford Loan – Unsubsidized	Base amount not subsidized eligible, or additional \$4,000 for independent students	Enrolled at least 1/2 time. Interest begins accruing at the time of the loan	FAFSA, other documents required by Financial Aid Office, loan counseling, loan application	On-going throughout academic year
Emergency Short-Term Loan	Up to \$300 per loan, maximum two loans per semester	Enrolled at least 1/2 time, good repayment history, may require co-signor	Emergency Short-Term Loan Application	Fall and Spring terms only
<b>SCHOLARSHIPS</b>				
Associated Students of Ohlone College (ASOC)	Amounts vary	Based on criteria established by donor organization	Ohlone College Scholarship Application	Deadlines vary
Ohlone College Foundation	Amounts vary	Based on criteria established by donor organization	Foundation Scholarship Application	Deadlines vary
Outside scholarships	Amounts vary	Based on criteria established by donor organization	Organization's application	Deadlines vary

## STUDENT HEALTH CENTER

Fremont campus, Building 7, third floor  
(510) 659-6268  
<http://www.ohlone.edu/org/healthctr>

The Ohlone Student Health Center is provided through a collaborative effort by Washington Township Health Care District and the Ohlone Community College District. The Student Health Center is supported in whole by the Student Health Services Fee. The health services fee provides primary care for minor illnesses and injury by a nurse practitioner and also provides over the counter medications, physicals, and health education materials and videos. Low cost services include pregnancy testing, immunizations, flu shots, TB tests, lab work, and gynecological exams. Hours of operation are Monday-Thursday 9:00am-2:00pm and 4:00pm-6:00pm. For appointments or information please call (510) 659-6258 or go to [www.ohlone.edu/org/healthctr](http://www.ohlone.edu/org/healthctr).

The Student Health Center operates a small service satellite center at the Newark Center for Health Sciences and Technology. Services are limited to health science consults, immunizations, and TB tests. The hours are to be determined pending a needs assessment. All primary care visits and physicals are done at the Fremont campus in Building 7, third floor. Please call (510) 659-6259 for more information.

### Student Health Center Personal and Mental Health Counseling

The Student Health Center offers free assessment, short-term personal counseling and life coaching, and community referral to individuals, couples, and support groups. These services focus on assisting individuals to discover how best to address and manage personal concerns and make positive change to enhance academic and personal success. These counseling opportunities build on personal strengths and promote emotional well-being. To make an appointment to see a personal counselor please call the Student Health Center at (510) 659-6258 or drop by Building 7, third floor on the Fremont campus.

Common reasons why students seek counseling include:

Anger Management	Relationship Conflicts
Anxiety	Self-Esteem
Assertiveness	Sexual Identity
Depression	Stress Management
Eating Disorders/Body Image	Substance Abuse
Grief and Loss	Success
Interpersonal Communication	Time Management

## TRANSFER CENTER

Fremont campus, Building 7, third floor  
(510) 659-6241  
<http://www.ohlone.edu/org/transfer>

The Transfer Center provides resources to students wishing to explore college and university transfer information. College and university recruiters come to meet with prospective students. Students can make an appointment to meet individually with a recruiter through the Transfer Center.

Ohlone's Transfer Center also includes a resource library with current catalogs from California State University (CSU) campuses, University of California (UC) campuses, and other colleges and universities. Workshops are available on topics such as "Discovering Your Direction: How to Choose Your Major," "How to Write Your UC Personal Statement," and "Getting Ready to Transfer: The Final Year."

While at Ohlone College, students may complete their lower division (freshman and sophomore) general education requirements and major field courses prior to transfer. Many courses offered at Ohlone have been articulated with the University of California, California State University, and private institutions. Students are encouraged to meet with a counselor in order to develop a specific transfer plan.

Ohlone College has also established various programs with specific universities such as Transfer Admission Guarantee (see page 52), Concurrent Enrollment with University of California, Berkeley (see page 52), and Cross Registration with California State University, East Bay (see page 52). Please visit <http://www.ohlone.edu/org/transfer> for more information on these and other programs.

### Transfer Planning

Students should see a counselor to develop a transfer education plan and determine which general education courses are appropriate for their specific goals. It is important to note that some sequenced courses (e.g. ENGL-101A-B and MATH-101A-B) may not be accepted in transfer if they have been taken out of sequence.

Just before transferring to either a California State University (CSU) or University of California (UC) campus, students will need to apply for an official General Education Certification which reflects completion of General Education requirements. This request should be made at the Office of Admissions and Records on the Fremont campus during the last term prior to enrollment at the university. In addition, students need to request that an official, final transcript is sent to the transfer institution.



Photo courtesy of Julie Polk.

## TUTORING SERVICES

The Ohlone tutoring system is institution-wide, featuring a central tutorial services operation and six other discipline or location-specific tutoring sites. All sites give academic support to students needing extra help in understanding the concepts presented in the instructional process. Tutoring is provided at no charge and helps students meet their academic goals. The Counseling Department, Extended Opportunity Programs and Services (EOPS), and Disabled Student Services (DSPS) also provide tutoring and learning readiness programs and coordinate services with the tutoring centers.

The Tutoring Center, located in Hyman Hall (second floor, Room HH-217 on the Fremont campus), offers peer tutoring in most subject areas. Other tutoring locations include:

- Accounting Lab (Building 8, Room 8110 on the Fremont campus).
- Biology Learning Center (Building 8, Room 8318 on the Fremont campus). Drop-in biology and chemistry tutoring services are provided at the Biology Learning Center.
- English Learning Center (Hyman Hall, Room HH-217 on the Fremont campus). The English Learning Center provides self-paced reading courses, support for the lab component of writing courses, and support for all students needing assistance/tutoring in writing, reading, and ESL assignments. Facilities are available for students to do Internet research and type their writing assignments.
- Health Sciences (Newark campus) by appointment.
- Math Learning Center (Hyman Hall, second floor on the Fremont campus). Tutoring services are provided in Math, Physics, and Engineering in the Math Learning Center.
- Respiratory Therapy (Newark campus) by appointment.
- English and Math tutoring at Newark (Room NC2306 on the Newark campus).

“I am so grateful for the opportunity to finish school. If it wasn't for the support that Ohlone provides to me, I don't believe that I would have gotten this far. I am excited about finishing school, and about my future.”

*Teran Finley*  
*Ohlone College Nursing and Speech Communication Major*



Photo courtesy of Julie Polk.

## VETERANS' EDUCATIONAL BENEFITS

Fremont campus, Building 7, second floor  
(510) 659-6199  
<http://www.ohlone.edu/org/veterans/>

Ohlone College students who are veterans or dependents of veterans may be entitled to receive monthly compensation toward their college expenses under the Veterans' Educational Assistance Program (VEAP), the Montgomery GI Bill-Active Duty, Chapter 30, the Montgomery GI Bill-Selected Reserve, Chapter 1606, or the Survivors & Dependents, Chapter 35 Educational Assistance Programs.

To apply for benefits, all eligible veterans and dependents must complete an Initial Application, VA Form 22-5490, available online at <http://www.gibill.va.gov> or at the Veterans Affairs Office on the Fremont

campus. Students applying for VA benefits must have the Veteran's Counselor review all previous college transcripts to evaluate allowable credits and to prepare a Student Educational Plan (SEP).

Students receiving VA benefits who change their academic program, add or drop classes, or withdraw from the College must notify both the Office of Admissions and Records and the Veterans Affairs Office. Students should visit the Counseling Department to make an appointment with the Veteran's Counselor. For assistance or information, please contact the Veteran's Office at (510) 659-6199 or [veteransaffairs@ohlone.edu](mailto:veteransaffairs@ohlone.edu).