

HOW TO OBTAIN A "CERTIFIED PHLEBOTOMY TECHNICIAN" CERTIFICATE GUIDE
FROM THE CALIFORNIA STATE DEPT. OF HEALTH SERVICES, LABORATORY FIELD SERVICES (CA DHS-LFS), PHLEBOTOMY PROGRAM
**** Note: The number of hours of OTJE is based upon the date the person applies to LFS for certification.**

Mailing Address: CA DHS-LFS, Phlebotomy Program, 1111 Broadway, 19th Floor, Oakland, CA 94607-4036
Phone: 510 873-6328, Fax: 510 873-6349 **Email:** gwong2@dhs.ca.gov, adolopo9@dhs.ca.gov

March 2003

LIMITED PHLEBOTOMY TECHNICIAN	CERTIFIED PHLEBOTOMY TECHNICIAN 1 (CPT 1)	CERTIFIED PHLEBOTOMY TECHNICIAN 1 (CPT 1)	CERTIFIED PHLEBOTOMY TECHNICIAN 1 (CPT 1)	CERTIFIED PHLEBOTOMY TECHNICIAN 1 (CPT 1)	CERTIFIED PHLEBOTOMY TECHNICIAN 2 (CPT 2)
	NO EXPERIENCE	LESS THAN 1040 HOURS ON – THE-JOB- EXPERIENCE (OTJE)**	EQUAL TO OR GREATER THAN 1040 HOURS ON-THE-JOB-EXPERIENCE (OTJE)**		
High school graduate or GED	High school graduate or GED	High school graduate or GED	High school graduate or GED	High school graduate or GED.	High school graduate or GED.
Submit documentation and an application to a CA approved Phlebotomy Training Program	Submit documentation and an application to a CA approved Phlebotomy Training Program	Submit documentation and an application to a CA approved Phlebotomy Training Program	Submit documentation and an application to a CA approved Phlebotomy Training Program	Submit documentation and an application to a CA approved Phlebotomy Training Program.	Submit documentation and an application to a CA approved Phlebotomy Training Program.
Complete the following: 1) 20 hours of basic classes at a CA approved training program 2) 25 successful skin punctures in a clinical setting on real patients through a training program or on the job	Attend a phlebotomy training program and complete the following: 1) 20 hours of basic classes 2) 20 hours of advanced classes 3) 40 hours of practical training in a clinical setting 4) 50 successful venipunctures AND 10 successful skin punctures on real patients	Attend a phlebotomy training program and complete the following: 1) 20 hours of basic classes 2) 20 hours of advanced classes	Attend a phlebotomy training program and complete 20 hours of advanced classes.	Complete the following: 1) 20 hours of advanced classes at a CA approved training program 2) 20 successful arterial punctures under a licensed MD, PA, RN, CLB, CLS or RCP while training on the job	Complete the following: 1) 20 hours of advanced classes at a CA approved training program 2) 20 successful arterial punctures under a licensed MD, PA, RN, CLB, CLS or RCP while training on the job
Obtain a certificate of completion from the phlebotomy training program	Obtain a certificate of completion from the phlebotomy training program.	Obtain a certificate of completion from the phlebotomy training program	Obtain a certificate of completion from the phlebotomy training program	Obtain a certificate of completion from the phlebotomy training program	Obtain a certificate of completion from the phlebotomy training program
Perform 25 successful skin punctures in a clinical setting on real patients.	Experience is non-applicable.	Perform 50 successful venipunctures AND 10 successful skin punctures on real patients.	Perform 50 successful venipunctures AND 10 successful skin punctures on real patients	Perform 50 successful venipunctures AND 10 successful skin punctures on real patients	Perform 50 successful venipunctures AND 10 successful skin punctures AND 20 arterial punctures on real patients
Obtain a certificate signed by a licensed MD, PA, RN, CLB or CLS stating completion of 25 successful skin punctures while on the job (OTJ).	Experience documentation is non-applicable.	Obtain documentation from employer(s) of 50 venipunctures & 10 skin punctures – signed by laboratory director/s	Obtain documentation from employer(s) of 50 venipunctures & 10 skin punctures – signed by laboratory director/s	Obtain documentation from employer(s) of 50 venipunctures & 10 skin punctures – signed by laboratory director(s) AND documentation of 20 arterial punctures – signed by licensed MD, PA, RN, CLB, CLS, or RCP	Obtain documentation from employer(s) of 50 venipunctures & 10 skin punctures – signed by laboratory director(s) AND documentation of 20 arterial punctures – signed by licensed MD, PA, RN, CLB, CLS, or RCP

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No examination requirement	NO EXPERIENCE Submit documentation and an application to a CA approved Certification Organization to take a written phlebotomy examination	LESS THAN 1040 HOURS EXPERIENCE (OTJE) ** Submit documentation and an application to a CA approved Certification Organization to take a written phlebotomy examination	EQUAL TO OR GREATER THAN 1040 HOURS EXPERIENCE (OTJE) ** Submit documentation and an application to a CA approved Certification Organization to take a written phlebotomy examination	Submit documentation and an application to a CA approved Certification Organization to take a written phlebotomy examination
No examination requirement	Pass a written phlebotomy examination and obtain a certificate of completion	Pass a written phlebotomy examination and obtain a certificate of completion	Pass a written phlebotomy examination and obtain a certificate of completion	Pass a written phlebotomy examination and obtain a certificate of completion
Obtain a CA Certified Phlebotomy Technician (CPT) application from CA DHS-LFS by writing, calling, e-mailing (See top of guide) or printing from the DHS Forms website at: www.dhs.ca.gov/publications/forms/lfs/forms/labs.htm (Form will be available approximately June 2003)	Obtain a CA Certified Phlebotomy Technician (CPT) application from CA DHS-LFS by writing, calling, e-mailing (See top of guide) or printing from the DHS Forms website at: www.dhs.ca.gov/publications/forms/lfs/forms/labs.htm (Form will be available approximately June 2003)	Obtain a CA Certified Phlebotomy Technician (CPT) application from CA DHS-LFS by writing, calling, e-mailing (See top of guide) or printing from the DHS Forms website at: www.dhs.ca.gov/publications/forms/lfs/forms/labs.htm (Form will be available approximately June 2003)	Obtain a CA Certified Phlebotomy Technician (CPT) application from CA DHS-LFS by writing, calling, e-mailing (See top of guide) or printing from the DHS Forms website at: www.dhs.ca.gov/publications/forms/lfs/forms/labs.htm (Form will be available approximately June 2003)	Obtain a CA Certified Phlebotomy Technician (CPT) application from CA DHS-LFS by writing, calling, e-mailing (See top of guide) or printing from the DHS Forms website at: www.dhs.ca.gov/publications/forms/lfs/forms/labs.htm (Form will be available approximately June 2003)
Direct your high school to send your transcript to CA DHS-LFS, Phlebotomy Program (See address at top of guide)	Direct your high school to send your transcript to CA DHS-LFS, Phlebotomy Program (See address at top of guide)	Direct your high school to send your transcript to CA DHS-LFS, Phlebotomy Program (See address at top of guide)	Direct your high school to send your transcript to CA DHS-LFS, Phlebotomy Program (See address at top of guide)	Direct your high school to send your transcript to CA DHS-LFS, Phlebotomy Program (See address at top of guide)
Make a copy of your certificate from the CA approved phlebotomy training program that you attended.	Make a copy of your certificate of completion from: 1) CA approved phlebotomy training program 2) CA approved certification organization	Make a copy of your certificate of completion from: 1) CA approved phlebotomy training program 2) CA approved certification organization	Make a copy of your certificate of completion from: 1) CA approved phlebotomy training program 2) CA approved certification organization	Make a copy of your certificate of completion from: 1) CA approved phlebotomy training program 2) CA approved certification organization
Submit by mail to CA DHS-LFS (See address at top of guide) the following: 1) Completed CPT application 2) Copy of certificate from training program 3) Copy of certificate signed by licensed MD, PA, RN, CLB or CLS if punctures done OTJ 4) Check or money order for \$54 5) 2 Passport size photos	Submit by mail to CA DHS-LFS (See address at top of guide) the following: 1) Completed CPT application 2) Copies of certificates from training program and certification organization 3) Check or money order for \$54 4) 2 Passport size photos	Submit by mail to CA DHS-LFS (See address at top of guide) the following: 1) Completed CPT application 2) Copies of certificates from training program and certification organization 3) Documentation of 50 venipunctures & 10 skin punctures 4) Check or money order for \$54 5) 2 Passport size photos	Submit by mail to CA DHS-LFS (See address at top of guide) the following: 1) Completed CPT application 2) Copies of certificates from training program and certification organization 3) Documentation of 50 venipunctures & 10 skin punctures 4) Check or money order for \$54 5) 2 Passport size photos	Submit by mail to CA DHS-LFS (See address at top of guide) the following: 1) Completed CPT application 2) Copies of certificates from training program and certification organization 3) Documentation of 50 venipunctures & 10 skin punctures 4) Check or money order for \$54 5) 2 Passport size photos

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