

WASHINGTON HOSPITAL
Temporary Agency/Contract Staff/Intern/Student Orientation Post-Test

INSTRUCTIONS: Complete this post-test after reading packet, then tear off these 2 pages (only) and give them to your Supervisor to file.

Your Name: _____ Dept: _____ Date: _____

For questions 1-10, write the letter which matches the proper emergency code.

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|---------------------------|---|
| 1. ____ Code Red | A. Stay Away – Violence or hazard |
| 2. ____ Code Blue | B. Bomb Threat |
| 3. ____ Code Yellow | C. Possible Large Influx of Patients - Emergency Operation Plan activated |
| 4. ____ Code Green | D. Fire |
| 5. ____ Code Utility | E. Medical Emergency |
| 6. ____ Code 10 | F. Child Abduction |
| 7. ____ Code Zero | G. Hazardous material spill or leak |
| 8. ____ Staff Stat | H. Evacuate—Levels 1-4 |
| 9. ____ Code Triage | I. Loss of power, water, medical gas etc. |
| 10. ____ Relocation Alert | J. Person with weapon or hostage |
| 11. ____ Code Silver | K. Infant Abduction |
| 12. ____ Code Purple | L. Security Incident – appropriate staff to respond |

13. What number do you dial for emergencies? At Main Hospital _____ At other WHHS sites _____

14. If the fire alarm goes off in a WHHS building other than the main hospital, what do you do?

13. If a Code Triage is announced, where do you immediately report for further directions?

14. State where the following items are located (closest to your work area):

Fire alarm _____ Fire extinguisher _____

Infection Control Manual _____

Emergency Operation Plan Manual _____

Hazardous Materials Binder _____

Eye Wash Station (if applicable) _____

15. List the steps for fire response using the acronym R-A-C-E:

R = _____ A = _____

C = _____ E = _____

16. Sexual harassment is verbal, visual or physical behavior which is sexual in nature and which is not welcomed by the recipient or others who witness it.

True False

17. Washington Hospital has a “zero tolerance” policy for harassment of any kind by its staff.

True False

18. Check (✓) the personal protective equipment you must wear for Universal/Standard precautions:

- Wear gloves before contacting blood/body fluids, non-intact skin or mucous membranes
- Wear masks and goggles if there is a potential risk of body fluid (or chemical) splashing/exposure
- Wear gowns if contact with contaminated surface or equipment is likely

19. If you observe, are told of, or even suspect physical or emotional abuse, assault or neglect of a patient, you must follow mandatory legal reporting requirements (if you are a licensed clinical staff member) or report it to a licensed clinical staff member (if you are non-clinical staff).

True False

20. Rules of confidentiality include (✓ *all that apply*):

- Obtain patient permission before discussing patient information with family/loved ones
- Discuss patient information only with staff who have a job-related need to know
- Log off computers when you are done using them or must step away
- Secure hospital business/financial information when work area will be left unattended
- Safeguard incoming faxes which are intended for the addressee’s eyes only

21. Staff who observe or are told that a patient is in any pain or discomfort should intervene or report this to the direct caregiver/Charge Nurse.

True False

22. As part of the hospital’s commitment to the “Patient First” ethic, you must respect a patient’s religious and cultural beliefs or practices unless safety or medical necessity dictates otherwise.

True False

23. For questions on how a religious or cultural practice might affect patient care or safety, you may want to consult: (✓ *all that apply*)

- Your Supervisor Patient/patient’s family Safety/Security Manager
- Spiritual Care Coordinator Dietitian

24. If you see an elderly patient walking unsteadily, you should assist him and/or alert a clinical staff member.

True False

25. To ensure patient safety, it is everyone’s job to: (✓ *all that apply*)

- Identify errors or “near misses”
- Take action when a “near miss” could have resulted in a bad outcome for the patient
- Speak up if you have concerns or believe a change is needed

26. For a patient age 80 or older, ✓ what you would do to provide age-appropriate care:

- Give information in short segments, repeat as needed Encourage independence
- Involve family or guardian in care Avoid rushing patient

Staff/Student Signature

Supervisor Signature

Date