

OHLONE COLLEGE
(IN COOPERATION WITH DIABLO VALLEY COLLEGE, PLEASANT HILL)
APPLICATION FOR ADMISSION TO
THE RESPIRATORY THERAPIST PROGRAM
ASSOCIATE DEGREE PROGRAM

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ATTENTION POTENTIAL APPLICANTS FOR FALL 2008

The Respiratory Therapist Program has made the following **changes** in the admissions process.

1. In addition to prerequisites of English, Algebra, and Chemistry courses, applicants must show evidence of completion of at least one semester of a two semester sequence of Anatomy and Physiology at the time of application to the program. In order to graduate from the program, two semesters of Anatomy/Physiology must be completed. At Ohlone College, this will be Biology 103-A and 103-B. At Diablo Valley College, the appropriate courses are Biological Science 139 and 140. Students who document completion of complete one semester of Anatomy and Physiology prior to Fall, 2006 will be exempt. (This requirement goes into effect for the Fall, 2008 admissions process.)
2. Students admitted to the program beginning Fall, 2006 who have not yet completed a course in Microbiology, must elect Biology 106 or equivalent. Biology 107 will no longer be accepted **after** Summer 2006. Student completing Biology 107 prior to Fall, 2006 will be exempt. (This requirement goes into effect after the completion of Summer Session, 2006.)
3. It is desirable for new applicants to Ohlone College to complete at least 3.0 units of Intermediate Algebra (or equivalent course) or Algebra 155 at Ohlone College prior to entering the RT Program as this will be the graduation requirement for the Associate in Science degree for all California Community College students by Fall, 2009. This is **NOT** currently a pre-requisite for admission in Fall, 2008, to the RT Program, but **must** be completed prior to graduation from the program.

I. GENERAL INFORMATION

1.0 WHAT IS A RESPIRATORY THERAPIST?

1.1 The Respiratory Therapist is an allied health care specialist in the diagnosis, treatment, management and care of persons with cardiopulmonary (heart and lung) abnormalities and disorders. Therapists are employed by hospitals and clinics, home care agencies, subacute care agencies, specialized cardiopulmonary laboratories, or in education and industry. There is a documented shortage of respiratory therapists throughout the United States, at the present time.

2.0 ACCREDITATION AND LICENSING

2.1 The Respiratory Therapy Program at Ohlone is nationally accredited through the Committee on Accreditation for Respiratory Care (CO-ARC) and the Commission on the Accreditation of Allied Health Education Programs (CAAHEP).

2.2 Therapists are licensed by the State of California as **Respiratory Care Practitioners (RCP)**. Upon successful completion of the Advanced Practitioner Examination System of the National Board for Respiratory Care (NBRC), they become Registered Respiratory Therapists (RRT). **THE PRIMARY GOAL OF THIS PROGRAM IS TO GRADUATE COMPETENT RESPIRATORY THERAPISTS WHO MAKE IT THEIR PERSONAL GOAL TO ACHIEVE THE HIGHEST CREDENTIAL ATTAINABLE IN THIS PROFESSION:** that of “Registered Respiratory Therapist” (RRT).

3.0 HOW LONG WILL IT TAKE TO COMPLETE THIS PROGRAM ?

3.1 The Respiratory Therapist Program cannot be completed in less than two years, except by individuals who seek advanced standing as Certified Respiratory Therapists. Advanced Standing CRT’s must earn the A.S. degree in Respiratory Therapy prior to receiving a Certificate of Completion from the RT program. (Please call (510) 742-3107) for an appointment with the Program Director if you wish more information on entering the program as a CRT.)

3.2 Since the need for new, licensed Respiratory Therapists is great at the present time, the program seeks to enroll primarily FULL-TIME students who are able to complete all of their course work in a two year period. Full time students may enroll part-time on a case by case basis, in order to complete the curriculum; however students must understand that it will take from 3-4 years to complete the program instead of 2 years. There are also January and summer classes between year I and year II of the program.

4.0 WHERE ARE CLASSES HELD?

4.1 All students enrolled attend classes at Ohlone College in Fremont, Diablo Valley College in Pleasant Hill, and at San Ramon Center (SRC) in San Ramon, in addition to East Bay (Alameda and Contra Costa County) and some South Bay (Santa Clara County) hospitals. At least one day per week is spent at each location; students entering the program must be prepared to be present for classes at the scheduled site.

5.0 WHAT DEGREE WILL BE GRANTED?

5.1 In order to become eligible to meet California state licensing requirements for entry into practice as a “**Respiratory Care Practitioner**,” all students in the program must earn the Associate in Science Degree in Respiratory Therapy from Ohlone College. Upon clearance for graduation, the Respiratory Therapy Department will then issue a Certificate of Completion that will be presented to the National Board for Respiratory Care, and to potential employers after graduation.

6.0 WHAT ARE THE COSTS TO ATTEND THE PROGRAM?

6.1 Program Costs:

Note: Students pay enrollment fees at the college where they are electing units. All Ohlone Respiratory Therapy course enrollment fees are paid to Ohlone College. Fees for Diablo Valley College (DVC) courses are paid to DVC. Students must check current California Community College Enrollment fees each semester via college website (www.ohlone.edu)

- a. **STUDENT HEALTH SERVICE** — Check current fees with Ohlone College Admissions & Records Office. Additionally, students enrolled in Health Science Division Courses at Ohlone must pay a one-time \$50 fee to include evaluation of the Health Information that is required to be submitted prior to assigned clinical rotations in the program.
- b. **BACKGROUND CHECK/DRUG SCREEN COSTS**
Students in the Health Sciences Division must undergo a required background check and mandatory drug screening prior to participation in rotations at clinical agencies. Information on current costs for this service will be provided to those students accepted into the program in their Acceptance Packet.
- c. **Book Costs:** About \$200 per semester (\$800 for first semester)
Many of the books purchased in the first semester will be used throughout the program. Additional books are required, course by course each semester.
- d. **Other Costs:**
 - Costs for Pre-entrance health exams, titers and immunizations. (Students will be given information in Acceptance Packet regarding scheduling appointments at the Student Health Center.)
 - Uniform Costs – varies
 - Transportation – varies
 - Miscellaneous Supplies – \$150
 - National Self-Assessment Exams (3 required in year II of program – approximately \$200)
 - Application for California License to Practice (final semester) approximately \$200 check current fees at www.rcb.ca.gov
 - Student membership in professional organizations – approximately \$100
 - Seminars and Professional Events (student rates) – \$75 - \$300 (by individual event)

- School Pin (presented at graduation) – \$40-100 depends on quality of pin chosen by each individual graduate

7.0 WHAT ARE THE PREREQUISITES?

NOTE: SEE PAGE 3 - NOTICE TO POTENTIAL APPLICANTS FOR FALL 2008 FOR PRE-REQUISITE CHANGES

PREREQUISITE COURSES:

A. ENGLISH

1. Completion of English 101A at Ohlone (Take college placement test if you have not completed any college English courses.)
OR
2. Complete English 122 at DVC
OR
3. Equivalent course at other college or university.

B. ALGEBRA

1. Complete MATH 151 or MATH 151A and B (Algebra I) at Ohlone. (Take college placement test if you have not completed any college math courses.)
OR
2. Complete MATH 110 at DVC
OR
3. Equivalent course at other college or university.

C. CHEMISTRY

1. Complete CHEM 106A or CHEM 109 at Ohlone.
OR
2. Complete CHEM 108 at DVC
OR
3. Equivalent course at other college or university.

D. Willingness and Ability to complete required Respiratory Therapist Program online courses. Beginning in Fall, 2005, students entering the program must have appropriate computer access, as a number of the program requirements will only be offered online.

8.0 WHAT ELSE IS RECOMMENDED?

8.1 Applicants are also strongly encouraged to take the following college-level courses in advance of enrolling in the program. (Program graduates recommend this **highly** to new students. When students are able to complete these courses prior to entering the respiratory therapist program they will have more time in their schedule to focus on Respiratory Therapy coursework.) Anatomy and Physiology (1 course or separate courses in Anatomy and Physiology (Biology 104 at Ohlone or Biological Sciences 120 at DVC), Physics (Physics 108 at Ohlone or Physics 110 at DVC), and Microbiology (Biology 106 or 107 at Ohlone or Biological Science 119 at DVC).

8.2 Other highly recommended courses which will enhance students' ability to be successful in the Respiratory Therapist Program are Speech, Computer Science, Medical Terminology, EKG, and Phlebotomy. It is recommended that you delay enrolling in RT 145 (CPR) until accepted to the program. Even if you already hold a valid American Heart Association Healthcare Provider CPR card, please be aware that you will need to complete RT 145 sometime prior to graduation. This course must appear on your Ohlone transcript.

8.3 It is an advantage to students to complete as many general education requirements for the Associate degree prior to entering the program. The necessity of completing general education requirements along with Respiratory Therapist coursework places limitations on your schedule and personal time. The Associate Degree is required by the Respiratory Care Board of California for all persons applying for a license to practice in California, and is also required for entering into the National Board for Respiratory Care Examination Systems.

No Certificate of Completion (a certificate is currently required to obtain a license) shall be issued by the Program Director without verification from the Admissions and Records Office that the A.S. degree in Respiratory Therapy has been granted. It is required that you obtain an evaluation of your academic record by a counselor early in your course of study to verify courses that you will need to complete prior to graduation.

9.0 HOW DO I APPLY TO THE PROGRAM?

Application Process

9.1 Meet or currently be enrolled in the minimum academic requirements to make application to the RT Program (English, Algebra, and Chemistry) by the Spring Semester prior to the Fall Semester in which admission is sought.

9.2 Complete the program application that is part of this packet.

9.3 Submit the following with your Application:

- a. Official copies of ANY transcripts of previous academic work. **NO ONE IS ADMITTED WITHOUT OFFICIAL TRANSCRIPTS IN THEIR OHLONE COLLEGE FILE PRIOR TO THE FIRST MEETING OF THE CLASS IN FALL SEMESTER. NO EXCEPTIONS.**

Please Note: Transcripts from foreign countries will not be considered unless they have been translated and evaluated by an evaluation service acceptable to the Ohlone College Admissions and Records Office. This must be completed as part of the Application Process. Once the evaluation has been completed, students must meet with an Ohlone College counselor to discuss any remaining requirements for graduation.

Information regarding foreign transcript evaluation services is available through the Ohlone College Admissions and Records Office and is posted on the college website.

- b. In-Progress Grade Verifications If you are currently enrolled in English, Algebra, Chemistry, or any science course which is part of the RT Program (See Section 7 above), you must submit a copy of the In-Progress Grade Verification Form (in

this packet) to each of your current instructors, along with a stamped envelope addressed to:

**Ohlone College - RT Application
Health Sciences Office
39399 Cherry St.
Newark, CA 94560**

- c. Applications are accepted until the program is filled. The filing period may be reopened if there is space available.
- d. NO APPLICATION WILL BE ACTED UPON UNTIL ALL REQUIRED MATERIALS (TRANSCRIPTS, IN-PROGRESS GRADES, ETC.) ARE PRESENT IN THE APPLICANT'S FILE. INCOMPLETE APPLICATIONS WILL BE DEFERRED UNTIL ALL MATERIALS HAVE BEEN RECEIVED. IT IS THE RESPONSIBILITY OF THE APPLICANT TO SUBMIT A COMPLETED APPLICATION (ALL BLANKS FILLED OUT) AND ALL REQUIRED MATERIALS RECEIVED. FALSIFICATION OF ANY INFORMATION PROVIDED IS CONSIDERED GROUNDS FOR NONACCEPTANCE OR DISMISSAL FROM THE PROGRAM.

10.0 HOW ARE PERSONS SELECTED FOR THIS PROGRAM?

10.1 Applications will be reviewed to verify information. The program desires to select approximately 25 - 30 students each year. The specific number each year is dependent upon clinical placements which may vary in availability from year to year and program staffing needs.

10.2 If there are more qualified applicants than there are spaces available, a lottery will be conducted to admit students. Please Note: The Respiratory Care Board requires that all program graduates earn at least a "C" or better in all work attempted in the curriculum upon which the degree is based including a grade of "C" or better in each RT or related course (ie. Pharmacology), and any prerequisite course. Both the Respiratory Care Board of California and the National Board for Respiratory Care require an Associate Degree for entry to practice. No Certificate of Completion will be issued without meeting the Ohlone College requirements for the Associate Degree. General Education and Science courses from DVC will transfer to Ohlone College for the AS degree.

11.0 REQUIREMENTS FOR ENROLLMENT IN THE RESPIRATORY THERAPIST PROGRAM

11.1 Submission of a completed Health Sciences Division Health Examination form along with \$50 Evaluation fee to the Student Health Center at Ohlone by the start of classes in the Fall. **These forms will be provided upon acceptance to the program. Annual renewal of 2-Step Negative TB Skin Test or Chest x-ray is required of all students in the program.** Please note that health exams, required titers and immunizations are costly.

11.2 In accordance with Regulations of the Respiratory Care Board of the State of California, if you have been convicted of any offense other than a minor traffic violation, you may not qualify to be licensed as a Respiratory Care Practitioner. If you have any questions regarding this matter, please contact:

Respiratory Care Board
444 N. 3rd Street, Suite 270
Sacramento, CA 95811
(916) 323-9999
E-Mail: rcbinfo@dca.ca.gov
Website: www.rcb.ca.gov

II. APPLICATION FOR ADMISSION FOR ALL APPLICANTS – SEE NEXT PAGE

**OHLONE COLLEGE / DIABLO VALLEY COLLEGE
APPLICATION TO COOPERATIVE 2-YEAR
RESPIRATORY THERAPIST PROGRAM**

APPLICANT NAME: _____ Ohlone Student # _____
(Leave blank if not previously assigned)

PREVIOUS (OR MAIDEN NAME(S)) _____

ADDRESS: _____

PHONE: Home () _____ Work () _____

E-Mail Address (Required) _____

	Completed	Currently In Progress	Have Not Taken	Name of College where course was/is being taken
English				
Algebra				
Chemistry				

The courses above should be completed prior to entering the program.

	Completed	Currently In Progress	Have Not Taken	Name of College where course was/is being taken
Anatomy/ Physiology				
Physics				
Microbiology				

The science courses listed above may be completed concurrently while enrolled in the program; however, it is highly recommended that you complete these courses **prior** to entering the program.

** Attach official copies of your transcripts. Refer to Section 9.3 of Application Information Packet regarding transcripts from foreign countries.

PREVIOUSLY ATTENDED ANOTHER R.T. PROGRAM?

NO ____ YES ____ If yes, Indicate where attended: _____

LIST ALL COLLEGES ATTENDED

(Applicants who fail to disclose current or previous enrollment in college/university/health care training program are subject to disqualification from the RT Program admissions process.)

NAME OF COLLEGE	DATES ATTENDED	TRANSCRIPT ENCLOSED (Yes/No)
1.		
2.		
3.		
4.		
5.		

Have you completed an A.A./A.S. degree:? NO ____ YES ____ WHERE _____

Have you completed a B.A./B.S. degree? NO ____ YES ____ WHERE _____

Have you completed a Graduate degree? NO ____ YES ____ WHERE _____

Are you currently attending Diablo Valley College? NO ____ YES _____

MAIL OR HAND CARRY the completed APPLICATION TO:

**Ohlone College
Health Sciences Office
Newark Center
39399 Cherry St.
Newark, CA 94560**

IN-PROGRESS GRADE VERIFICATION FORM

(Copy this form and give it to instructors of science or prerequisite course.)

Respiratory Therapist Program Applicant

OHLONE COLLEGE/DIABLO VALLEY COLLEGE
Cooperative Respiratory Therapist Program

_____ is enrolled in:
(Student's Name)

(Course No.) _____ (Course Title) _____ (Units) _____

with an in-progress grade of _____.

(Name of College) _____

(Date) _____

(Instructor's Signature) _____

INSTRUCTOR: Please delay completion of form until student has completed at least one exam (or other graded assignment.) Student must give you an envelope with form. **Please seal envelope and write your initials over the seal.** Please return to student.

STUDENT APPLICANT:

Mail or hand carry to: Health Sciences Office
Respiratory Therapist Program
Ohlone College - Newark Center
39399 Cherry St.
Newark, CA 94560

**OHLONE COLLEGE/DIABLO VALLEY COLLEGE
RESPIRATORY THERAPIST PROGRAM
APPLICANT'S CHECKLIST**

For your convenience, we are enclosing this checklist for you to keep track of your progress in completing the application requirements; **RETAIN FOR YOUR RECORDS.**

DATE Application was sent to Ohlone College _____

Courses you need In-Progress Grades for (You may duplicate the In-Progress Grade Form. Please submit to your instructor with an envelope that can be sealed.)

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

_____ RT APPLICATION

_____ OFFICIAL TRANSCRIPTS OF EACH COLLEGE ATTENDED

Applications are **NOT REVIEWED** without transcripts on file with the application form.

**COOPERATIVE RESPIRATORY THERAPY PROGRAM
RELEASE OF INFORMATION**

In processing your application for admission to the Respiratory Therapy Program, it will be necessary to review your academic records. By signing this statement, you will allow us to make a copy of your DVC transcripts (if applicable) and those of other institutions for your RT file. I give permission to Diablo Valley College's Admissions and Records Office to release my academic records for review by the Respiratory Therapy Program.

Note: THIS FORM IS REQUIRED AT FOR APPLICANTS TRANSFERRING CREDITS FROM DVC FOR THE RT PROGRAM. AN OFFICIAL TRANSCRIPT FROM DVC MUST ACCOMPANY THIS APPLICATION.

DATE: _____

SIGNATURE: _____

NAME (Please print) _____

SOCIAL SECURITY NUMBER: _____

Please include form with application, mail or hand carry to:
Marnie McLeod
RT Program Assistant
Diablo Valley College – CAREER CENTER
321 Golf Club Road
Pleasant Hill, CA 94523-1544