

APPLICATION FORM

**Speech & Communication Studies Certificates
Ohlone College**

Name (*Print Clearly*) _____

Address _____

Street _____ Apt# _____

City _____ State _____ Zip _____

Student ID Number _____

Telephone Number _____

Upon completion of a Speech & Communication Studies Certificate, students will have gained communication competence important for prospective employers, four-year colleges and universities, and other organizations.

Instructions:

- Fill out this form and attach a copy of your WebAdvisor transcript. Indicate number of units taken for variable credit courses. Applications can also be obtained by going to <http://speech.ohlone.edu>.
 - Students must earn a "B" grade or better in each course to qualify for a Speech & Communication Studies Certificate and all courses must be taken at Ohlone College.
 - Completed courses can also be applied to more than one Speech & Communication Studies Certificates.
- Application deadline for Fall semester is January 1st and for Spring semester is June 1st and must be turned in to Brenda Ahnholz' mailbox in Building #1. Your certificate(s) will be mailed to you.

General Certificate in Speech & Communication Studies:

Provides students with competent communication skills used in both academic and professional settings.

Course Number	Instructor	Semester	Year	Grade	Units
<i>(Required for Certificate of Completion)</i>					
SPCH 101 – Public Speaking					3
SPCH 110A1-A3 – Forensics Workshop - OR - SPCH 112A1-A3 – Argumentation & Debate Workshop - OR - SPCH 114A1-A3 – Oral Interpretation of Literature Workshop					1-3
<i>(Any two of the following)</i>					
SPCH 102 – Critical Thinking / Group Decision Making					3
SPCH 103 – Interpersonal Communication					3
SPCH 104 – Critical Thinking / Persuasion					3
SPCH 105 – Intercultural Communication					3
SPCH 106 – Critical Thinking / Argumentation & Debate					3
SPCH/BA 115 – Career Communication					3
SPCH 122 – Family Communication					3
SPCH/TD 130 – Oral Interpretation of Literature					3
SPCH/TD 132 – Voice & Diction					3

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SPECIALIZED CERTIFICATES

Certificate in Business Communication:

Provides students with communication skills required for careers in business.

Course Number	Instructor	Semester	Year	Grade	Units
<i>(Required for Certificate of Completion)</i>					
SPCH/BA 115 – Career Communication					3
SPCH 103 – Interpersonal Communication					3
SPCH 105 – Intercultural Communication					3
SPCH 102 – Critical Thinking / Group Decision Making - OR - SPCH 104 – Critical Thinking / Persuasion -OR- SPCH 106 – Critical Thinking / Argumentation & Debate					3

Certificate in Forensics:

Provides students with training in speaking competitively.

Course Number	Instructor	Semester	Year	Grade	Units
<i>(Required for Certificate of Completion)</i>					
SPCH 101 – Public Speaking					3
SPCH 110A3 – Forensics Workshop - OR - SPCH 112A3 – Argumentation & Debate Workshop - OR - SPCH 114A3 – Oral Interpretation of Literature					6
SPCH/TD 132 – Voice & Diction					3

Certificate in Intercultural Communication:

Provides students with intercultural communication competence for business and personal relationships.

Course Number	Instructor	Semester	Year	Grade	Units
<i>(Required for Certificate of Completion)</i>					
SPCH 105 – Intercultural Communication					3
SPCH 103 – Interpersonal Communication - OR - SPCH 122 – Family Communication					3
SPCH 110A1-A3 – Forensics Workshop - OR - SPCH 112A1-A3 – Argumentation & Debate Workshop - OR - SPCH 114A1-A3 – Oral Interpretation of Literature					1-3

Please attach a copy of your WebAdvisor transcript

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SPECIALIZED CERTIFICATES

Certificate in Interpersonal Communication:

Provides students with competence in communicating interpersonally in their personal and professional lives.

Course Number	Instructor	Semester	Year	Grade	Units
<i>(Required for Certificate of Completion)</i>					
SPCH 103 – Interpersonal Communication					3
SPCH 102 – Critical Thinking / Group Decision Making -OR- SPCH 104 – Critical Thinking / Persuasion					3
SPCH 110A1-A3 – Forensics Workshop - OR - SPCH 112A1-A3 – Argumentation & Debate Workshop - OR - SPCH 114A1-A3 – Oral Interpretation of Literature					1-3

Certificate in Leadership Communication:

Provides students with leadership and communication skills useful in their communities and careers.

Course Number	Instructor	Semester	Year	Grade	Units
<i>(Required for Certificate of Completion)</i>					
SPCH 107 – Leadership Communication					2
SPCH 101 – Public Speaking					3
SPCH 102 – Critical Thinking / Group Decision Making -OR- SPCH 104 – Critical Thinking / Persuasion -OR- SPCH 106 – Critical Thinking / Argumentation & Debate					3
SPCH 103 – Interpersonal Communication - OR - SPCH 105 – Intercultural Communication					3
SPCH 110A1-A3 – Forensics Workshop - OR - SPCH 112A1-A3 – Argumentation & Debate Workshop - OR - SPCH 114A1-A3 – Oral Interpretation of Literature					2-3

Certificate in Oral Interpretation of Literature

Provides students with vocal training that is helpful for careers in theater, business, law, and education.

Course Number	Instructor	Semester	Year	Grade	Units
<i>(Required for Certificate of Completion)</i>					
SPCH/TD 130 – Oral Interpretation of Literature					3
SPCH/TD 132 – Voice & Diction					3
SPCH 110A1-A3 – Forensics Workshop - OR - SPCH 112A1-A3 – Argumentation & Debate Workshop - OR - SPCH 114A1-A3 – Oral Interpretation of Literature					1-3

Please attach a copy of your WebAdvisor transcript