

COUNSELING

2006-07

Program Description and Scope

General Counselors meet with students individually, in small group workshops, and in classes to help students in achieving their academic goals and personal growth. Counselors are educated to directly assist students with a wide range of issues and are knowledgeable about other resources at Ohlone and in the community. Counselors can provide career information and assessment, orientation, and other general counseling services. Counselors have current college transfer information and help students with transfer plans. Personal counseling services are offered in the Student Health Center.

General College Counseling is intended to help students assess their current abilities and interests and to make realistic plans to achieve academic and vocational goals. Students can best reach their goals with a solid educational program of study that can be developed by working with an Ohlone College counselor. Counselors work with students on an on-going basis to develop a program of study that reflects the students' interests, skills, and motivation.

The impact of the General Counseling program on Ohlone College is relative to students' success in meeting their goals overall. Understandably, this is a mutual relationship where both parties must accurately and adequately communicate needs, goals, and a reasonable plan. The impact the college has on the General Counseling program is enormous. Without adequate support from the college, Counselors would not be able to properly serve students in attaining their goals. Students' success, in large part, is the result of individual counseling, special events and programs such as SSC, Transfer Center, Transfer Day, Welcome Day, Orientations, Job Fair, and workshops, personal counseling, continuing education, including attending annual conferences, and the many other responsibilities Counselors currently share.

General Counseling has a huge impact on the community because counselors are trained and available to meet with diverse groups of students with diverse needs. Counselors address a virtually limitless range of questions from students with their desire to assist people in the community. The impact the community has on the college is basically also in their need base. The college and counseling department strive to mold itself to the needs of the student population, thereby benefiting the highest number of students possible.

Ohlone currently serves about 16180 students per year. Ohlone offers 192 degrees and academic programs. Every year more than 500 students transfer to four-year colleges and universities. More than 850 students graduate with degrees or earn vocational certificates every year. Ohlone College employs 480 part-time and full-time faculty, and 190 support and management personnel.

Relationship to Ohlone College Mission and Goals

Our competencies support the Ohlone College goal of responsibility because we aim to empower students to understand their student education plans and how we develop these plans. We teach students to use webadvisor so they have control over their individual schedule of courses. This supports our college's goal for utilizing methods and technologies that hold the most promise for improving student course and program completion success rates. We encourage students to meet their goals within their specified time frame, yet allow for flexibility for unforeseen life events. We give students respect as we work through their plans with them throughout their time at Ohlone, also teaching them about the honor and integrity that must be upheld in the college setting, and in life after college. By assisting them in taking responsibility for their education, we promote their own future leadership skills.

In orientation and in subsequent appointments, counselors work closely with students toward their life purpose. We work toward promoting the health, environmental, and cultural vitality of the communities we serve through outreach, community service, and partnership ventures.

Program Student Learning Outcomes

Major Competency 1: Students will have and understand their Student Education Plan (SEP) which accurately and expediently reflects the steps needed to reach their educational goals.

Student Learning Outcome	Target Population	Intervention	Plan Overview (assessment)	Baseline Data	Target performance level and annual Benchmark	Data Collection: Assessment methods and tools	Timeline for data collection	SLO data analysis	Recommended improvement/continuation
1.1 Students will understand the importance of their personal student education plan (SEP).	All students attending classes at Ohlone College toward the purpose of attaining a degree, certificate, and/or transfer.	Counselor will offer SEP for students who do not ask, and do not already possess one.	SARS will reflect the number of students asking for SEP appointment.	No baseline data exists					
1.2 Students will understand the flow and flexibility of their plan.	All students attending classes at Ohlone College toward the purpose of attaining a degree, certificate, and/or transfer.	Counselor will explain the flexibility of SEP; will revise plan as needed.	Students will request changes to current SEP during follow-up counseling appointments.	No baseline data exists					
1.3 Students will reach their goals in a timely manner, according to current SEP	All students attending classes at Ohlone College toward the purpose of attaining a degree, certificate, and/or transfer; especially students who have not maintained passing grades in current plan.	Counselor will discuss alternative courses/majors/career for which the student may be more successful.	Students will reach their goals as dictated by SEP.	No baseline data exists					

Major Competency 2: Students will be able to identify and utilize at least 3 of the student services offered to them which will benefit their specific needs.

Student Learning Outcome	Target Population	Intervention	Plan Overview (assessment)	Baseline Data	Target performance level and annual Benchmark	Data Collection: Assessment methods and tools	Timeline for data collection	SLO data analysis	Recommended improvement/continuation
2.1 Students will attend orientation.	All students attending classes at Ohlone College toward the purpose of attaining a degree, certificate, and/or transfer.	Counselor will recommend Personal Development (PD) classes in order for the student to successfully navigate the matriculation process.	Student records in datatel.	No baseline data exists					
2.2 Students will participate in the matriculation process.	All students taking 7 or more units at Ohlone College toward the purpose of attaining a degree, certificate, and/or transfer.	Counselor will provide orientation, advising, and SEPs.	Responses from student survey provided in Counseling Department, Transfer Center, Tutoring facilities, EOPS, A&R,	No baseline data exists					
Students									
2.3 Higher priority registration for students who attend orientation.		Orientation will list services; services are listed in catalog and each semester class schedule; counselors will make appropriate referrals as needed.		No baseline data exists					

Major Competency 3: Students will be able to use electronic resources (i.e., electronic counselor, online courses, webadvisor).

Student Learning Outcome	Target Population	Intervention	Plan Overview (assessment)	Baseline Data	Target performance level and annual Benchmark	Data Collection: Assessment methods and tools	Timeline for data collection	SLO data analysis	Recommended improvement/continuation
3.1 Students will successfully register on webadvisor.	All new and continuing students attending classes at Ohlone College toward the purpose of attaining a degree, certificate, and/or transfer.	Counselor will advise students to attend in-person or online orientation.	Student records in datatel.	No baseline data exists					
3.2 Students will understand how to utilize electronic counselor.	All new and continuing students attending classes at Ohlone College toward the purpose of attaining a degree, certificate, and/or transfer	Counselor will give student instructions for utilizing electronic counselor.	Responses from student survey provided in Counseling Department, Transfer Center, Tutoring facilities, EOPS, A&R,	No baseline data exists					

Assessment of Student Success in Reaching Student Service Outcomes

There are currently no baseline figures from which to begin our assessment. However, we have begun to think about how we might develop and instill assessment tools to begin measuring success in our desired outcomes. They are listed in the grids above.