

Organization for the Self Study

The shared governance and strategic planning body, the College Council, has served as the Accreditation Self-Study Steering Committee. During the fall of 2006, the Council discussed and approved the self study process, "Telling the Ohlone Stories," which was endorsed by the Faculty Senate and reviewed by the Board of Trustees.

Membership of College Council Accreditation Self Study Steering Committee 2006-07

Co-Chairs (2) The President and one member from the 15 voting members

Doug Treadway (non-voting)

Elizabeth Silva, Associate Professor, Learning Resources Center Coordinator

Faculty (6) Appointed by Faculty Senate

Carrie Dameron, Assistant Professor, Medical/Surgical Nursing

Sheldon Helms, Assistant Professor, Psychology

Elizabeth Silva, Associate Professor, Learning Resources Center Coordinator

Susan Myers, Assistant Professor, Counseling/Faculty Senate President

Tim Roberts, Assistant Professor, Music

Tom Holcomb, Professor, Deaf Studies

Students (2) Appointed by Associated Students of Ohlone

Isidore Niyongabo

Alex Hilke

Staff (4) Appointed two each by CSEA and SEIU

CSEA

Linda Evers, Biology Lab Coordinator, CSEA President

Cheryl Lambert, Web Designer/Publisher

SEIU

David Schurtz, Automotive Service Technician

Jimmy Dempsey, Custodian

Administration (3) One appointed by the President/Superintendent (one each from Academic Administration, Classified Administration, Confidential Staff)

Academic Administration: Leta Stagnaro, Associate Vice President, Newark Center

Classified Administration: Joanne Schultz, Dean, Business Services

Confidential Staff: Jill Rojas, Executive Assistant to the VP, Student Development

Ex-officio (non-voting) (4) The President/Superintendent and each Vice President

Doug Treadway, College President/District Superintendent

Sarah Zentner, Assistant to the President & PIO (Council Meetings Note Taker)

Jim Wright, Vice President for Academic Affairs/Deputy Superintendent

Deanna Walston, Vice President for Administrative Services

Ron Travenick, Vice President, Student Development

Membership of College Council
Accreditation Self Study Steering Committee
2007-08

Co-Chairs (2) The President and one member from the 15 voting members

Doug Treadway (non-voting)
Dennis Keller, Professor, Music

Faculty (6) Appointed by Faculty Senate

Carrie Dameron, Associate Professor, Medical/Surgical Nursing
Sheldon Helms, Assistant Professor, Psychology
Dennis Keller, Professor, Music/College Council Co-Chair
Susan Myers, Assistant Professor, Counseling/Faculty Senate President
Tim Roberts, Assistant Professor, Music
Stephanie Ramos, Instructor, Counselor

Students (2) Appointed by Associated Students of Ohlone

Jackie McCulley
Zuhal Bahudari

Staff (4) Appointed two each by CSEA and SEIU

CSEA
Linda Evers, Biology Lab Coordinator, CSEA President
Cheryl Lambert, Web Designer/Publisher
SEIU
Kurt Nordquist, Skilled Maintenance Mechanic (HVAC)
David Schurtz, Automotive Service Technician

Administration (3) One appointed by the President/Superintendent (one each from Academic Administration, Classified Administration, Confidential Staff)

Academic Administration: Leta Stagnaro, Associate Vice President, Newark Center
Classified Administration: Joanne Schultz, Dean, Business Services
Confidential Staff: Jill Rojas, Executive Assistant to the VP, Student Development

Ex-officio (non-voting) (4) The President/Superintendent and each Vice President

Doug Treadway, College President/District Superintendent
Sarah Zentner, Assistant to the President & PIO (Council Meetings Note Taker)
Jim Wright, Vice President for Academic Affairs/Deputy Superintendent
Mike Calegari, Vice President for Administrative Services
Ron Travenick, Vice President, Student Development

Membership of the Learning and Assessment Teams

Standard I: Institutional Mission/Effectiveness

Co-Chairs: Mike Bowman, Dean of Institutional Research and Curriculum Management
Carrie Dameron, Assistant Professor, Medical/Surgical Nursing

John Li, Senior Accountant
Chrissy Lammers, Payroll Specialist
Rob Smedfeld, Associate Professor, Mathematics
Tim Roberts, Instructor, Music
Sandi Goudy, Information Systems Engineer
Les Hedman, Director, Information Technology
Doug Treadway, President/Superintendent

Standard IIA: Learning Programs

Co-Chairs: Susan Myers, Assistant Professor, Counselor/Faculty Senate President
Chris Warden, Assistant Professor, Exercise Science and Wellness; Curriculum Committee Chair

Curriculum Committee members:

Mandy Kwok-Yip, Assistant Professor, Counselor
Mzao Waters, Assistant Professor, EOPS Counselor
Alyce Reynolds, Associate Professor, Deaf Studies
Claire Ellis, Associate Professor, Counselor Deaf/Disabled Students
Lesley Buehler, Interim Dean, Learning Resource & Academic Technology
Paul Mueller, Instructor, Art (Photography)
Tim Roberts, Assistant Professor, Music (Commercial)
Sally Schofield, Assistant Professor, Medical/Surgical Nursing
Sheryl Einfalt, Instructor, PTA Program
Janice Jones, Professor, Early Childhood Studies
Rachel Sherman, Assistant Professor, English
Kathy Sparling, Associate Professor, Systems and Technical Services Librarian
Chieko Honma, Assistant Professor, Mathematics
Yvette Niccolls, Associate Professor, Chemistry
Jeff Watanabe, Assistant Professor, Biology

Faculty Senate members 2006-2007:

Sandra "Bunny" Klopping, Professor, Deaf Studies, Hearing Impaired/American Sign Language
Carolyn Strickler, Professor, Business Administration
Nancy Pauliukonis, Associate Professor, Deaf Studies/Hearing Impaired/English
Lottie Bain, Professor, Physical Education
Alan Kirshner, Professor, History/Political Science
George Rodgers, Associate Professor, Anthropology/Geography/Geology
Barbara Tull, Professor, English Composition
Victoria Loukianoff, Assistant Professor, Mathematics

Faculty Senate members 2007-2008:

Lottie Bain, Professor, Physical Education
Sharon Briggs, Instructor, Nursing
Bob Mitchell, Associate Professor, English
Barbara Tull, Professor, English Composition
Terry Taskey, Professor, Learning Disabilities Counselor
Victoria Loukianoff, Assistant Professor, Mathematics
Jim McManus, Professor, Music
Yvette Niccolls, Associate Professor, Chemistry

Alan Kirshner, Professor, History/Political Science
Gary Mishra, Professor, Engineering
Wayne Yuen, Instructor, Philosophy
Nancy Pauliukonis, Associate Professor, Deaf Studies/Hearing Impaired/English
Lily Xu, Adjunct Computer Studies Instructor
Jo Rainie Rodgers, Adjunct Anthropology Instructor

General Education Committee members:

Robert Mitchell, Associate Professor, English
Deb Parziale, Professor, Nursing
Kenn Waters, Professor, Counselor
Mark Nelson, Professor, Theatre Arts
Chris Warden, Assistant Professor, Exercise Science and Wellness; Curriculum Committee Chair
Brenda Ahnholz, Assistant Professor, Speech and Communication Skills

Standard IIB: Student Development

Co-Chairs: Martha Brown, Dean of Counseling and Matriculation
Nancy Pauliakonis, Associate Professor, Deaf Studies/Hearing Impaired/English
Need list of team members

Standard IIC: Library and Learning Resources

Co-Chairs: KG Greenstein, Associate Professor, Information Literacy/Collection Development Librarian
Kathy Sparling, Associate Professor, Systems and Technical Services Librarian

Wendy Lin, Instructional Assistant, Student Technology and Tutoring
Elizabeth Silva, Librarian
Barbara Duggal, Librarian
Mikelyn Stacey, Dean, Humanities, Social Science and Mathematics
Chair: Lesley Buehler, (During Self Study Process) Assistant Professor, Computer Applications and Occupational Technology and Business Supervision and Management; Chair, Distance Learning Committee; (Currently) Interim Dean, Learning Resources and Academic Technology

Standard IIIA: Human Resources

Co-Chairs: Lyle Engeldinger, Dean for Human Resources and Training
Bob Bradshaw, Professor, Mathematics/United Faculty of Ohlone President

Dr. Heather McCarty, Assistant Professor, History
Tom Blank, Associate Professor, Theatre and Dance
Kathleen Johnson, Senior Human Resources Specialist
Sharon Quintana, Lead Senior Human Resources Specialist
Linda Evers, Biology Lab Coordinator, CSEA President
Tina Miller, Manager, Human Resources
Gil Joseph, SEIU, Maintenance/Trades Mechanic

Standard IIIB: Physical Resources

Co-Chairs: Simon Barros, Director of Facilities
George Rodgers, Associate Professor, Anthropology/Geography/Geology

Steve Osawa, Chief of Campus Police
Anne Burdett, Coordinator, Disabled Student Program Services
Fred Hilke, Counselor, Disabled Student Program Services
Dave Orias, Bond Office, Buildings and Grounds
Diana Garza, Bond Office, Coordinator
Manmohan Gil, Lead, Buildings and Grounds

Standard IIIC: Technology Resources

Co-Chairs: Ralph Kindred, Associate Vice President, Information Technology

Jeff O'Connell, Associate Professor, Mathematics

Connie Teshara, Executive Assistant for Vice President of Academic Affairs/Deputy Superintendent

Need list of team members

Standard IIID: Fiscal Resources

Co-Chairs: Joanne Schultz, Dean, Business Services

Vern Piumarta, Professor, Business Administration

Nathan Brown, Department System Analyst

Arti Damani, Accountant

Nam Hoang, Senior Account, Accounts Receivable

Victoria Loukianoff, Assistant Professor, Mathematics

Marge Segraves, Associate Professor, Computer Networking and Emerging Technology

Renee Singh, Accounting Intern

Jackie Whitehouse, Music Librarian Technician/Graphics

Standard IV: Leadership and Governance

Co-Chairs: Ron Travenick, Vice President of Student Development

Jo Rainey Rodgers, Adjunct Anthropology Instructor

Kay Harrison, Professor, Speech Communications

Debbie Trigg, Director, Campus Activities and EOPS

Renee Gonzales Wong,

Jackie McCulley, Student

Joe McLaughlin, Dean, Deaf Studies and Special Programs

Distance Learning

Chair: Lesley Buehler, (During Self Study Process) Assistant Professor, Computer Applications and Occupational Technology and Business Supervision and Management; Chair, Distance Learning Committee; (Currently) Interim Dean, Learning Resources and Academic Technology

Jo Raine Rogers, Adjunct Anthropology Instructor (Temporary Full Time, 2007)

Jim McManus, Professor, Music

Alison Kuehner, Associate Professor, English

Perri Galligher, Assistant Professor, English

Rick Arellano, Associate Professor, Computer Applications and Occupational Technology

Dang Luong (student graduate)

Carolyn Brownell, Keyboarding grammar instructor

Elisa Webb, temp full time hire for business

Self Study Editors

Patrice Birkedahl, Director of College Advancement

Kimberly Robbie, Registrar

Web Development

Cheryl Lambert, Web Designer/Web Team Lead

Accreditation Liaison Officer:

Dr. Jim Wright, Vice President, Academic Affairs/Deputy Superintendent

Major Milestones of the Self Study Process

The following are the major timeline milestones in the development and completion of the self study:

Fall 2006	Learning and Assessment Teams Created
Spring/Fall 2007	Self Study Work
May 2007	First Draft of narratives and Ohlone Stores posted to the Website
September 2007	Second Drafts posted to the Website
October 2007	Near Final Drafts posted to Website
November 7, 2007	Endorsement, Faculty Senate
November 14, 2007	First Reading, College Council
November 14, 2007	First Reading, Board of Trustees
December 12, 2007	Approval, College Council, November 5
December 12, 2007	Final Approval, Board of Trustees

Self Study Dialogue

The following is a summary of the dialogue sessions conducted by the various shared governance groups involved in the self study process.

Board of Trustee Meetings

Year	Date	Topic
2005	October 26	Progress Report Approved
2006	August 30	Reviewed Self Study Components and Board Standards
	September 27	Mission Statement Revision and Approval
	October 11	Board Self Evaluation and Relationship to Accreditation
2007	January 24	Self Study Update, Reviewed Self Study Process
	May 23	Self Study Update, Reviewed Narrative Drafts
	September 12	Self Study Update, Reviewed Narrative Drafts
	October 24	Workshop, Review of Planning Agenda statements
	<i>November 14</i>	<i>First Reading, Self Study Report Approval and Certification</i>
	<i>December 9</i>	<i>Self Study Report Approval and Certification</i>

College Council Meetings

Year	Date	Topic
2006	September 11	WASC Accreditation / Standard 1
	September 25	WASC Accreditation / Self-Study Process Approved
	October 9	Dialogue on Theme: Institutional Commitments
	November 27	Dialogue on Theme: "Planning, Evaluation, Improvement"
2007	February 12	Accreditation Update
	February 26	Accreditation Update
	April 2	Self Study Steering Committee, Report from Standard I and 4 Teams
	April 16	Self Study Steering Committee, Report from Standard II Teams
	April 30	Self Study Steering Committee, Report from Standard III Teams
	May 14	Self Study Steering Committee, Report from Standard IIID Team
	May 21	Accreditation Self-study/ Standard III-D
	August 22	Retreat, Self Study Timeline for Review and Completion
	September 24	Accreditation Update
	October 18	Review of Planning Agenda statements

President's Staff Meetings

2006	July 25	Proposal for President's Staff dialogue on Accreditation Standard 1
	August 2	Proposal for President's Staff dialogue on Accreditation Standard 1
	September 5	Staff Dialogue, Standard IA
	September 19	Staff Dialogue, Standard IA
	October 31	Staff Dialogue, Standard IA
	November 7	Staff Dialogue, Standard IB
	November 21	Staff Dialogue, Standard IB
2007	January 16	Accreditation Self-Study Update
	February 27	Accreditation Self-Study Update
	June 19	Accreditation Self Study Update
	June 29	Accreditation Self-Study & Site Visit Planning
	July 17	President's Staff Stewardship of the Self-Study Process, Present to Submission
	August 28	Self-Study Link on Website Home Page
	September 25	Self Study Stewardship, Review of current Self Study work, Review of several of the introductory sections, Review of Planning Agenda approach
	October 9	Structure for 10/14 Board Workshop on Self Study

Learning and Assessment Team Co-Chairs Meetings

Year	Date	Topic
2007	February 5	Reviewed guidelines for Learning and Assessment Teams, timeline and milestones for the self study, and suggested Ohlone Stories
	February 13	Team reports
	February 27	Reviewed Student, Faculty and Staff Surveys; College Council/Steering Committee meeting dates; and Accreditation Website
	March 13	Team reports
	May 8	Item analysis of surveys, Ohlone Stories Update, Development of Narratives, and Team reports
	August 13	Reviewed Planning Agenda Statements, use of Data Scan and Survey Results, plans for further engagement of the College Community, and editing process
	September 17	Worked on Planning Agendas

Faculty Senate Meetings

Year	Date	Topic
2006	Aug 21	Senate Retreat & Goal-Setting – Planning for Accreditation Self Study
	Aug 25	Flex Day – Encouraging faculty involvement in Self Study
	Sep 6	Discussion of collaboration with Curriculum Committee on Standard IIA
	Nov 15	Learning & Assessment Teams/Ohlone Stories Proposal
	Dec 6	Vote to approve Learning & Assessment Teams/Ohlone Stories approach
2007	Jan 5 & 6	Academic Senate for California Community Colleges Accreditation Institute, attended by Standard IIA Co-chairs Chris Warden and Susan Myers
	Jan 26	Flex Day – Reminder to faculty regarding Accreditation Self Study
	Feb 7	Discussion of Senate as Learning & Assessment Team for Standard IIA
	Feb 21	Continuation of discussion of Senate as Learning & Assessment Team
	Mar 7	Focused discussion of Standards IIA6 & IIA6a & review of evidence
	Mar 21	Focused discussion of Standard IIA6b & review of evidence
	Apr 4	Focused discussion of Standard IIA6c & review of evidence
	Apr 18	Focused discussion of Standards IIA7 & 7a & review of evidence; review first

		draft of administrative procedures related to Standard IIA6c
	May 2	Focused discussion of Standard IIA7b & review of evidence; review second draft of administrative procedures related to Standard IIA6c
	May 16	Focused discussion of Standard IIA7c & review of evidence; vote to approve administrative procedures related to Standard IIA6c
	Sep 5	Assign readers to review all portions of Accreditation Self Study draft
	Sep 19	Focused review and open discussion of Standard I, Distance Learning Report, and Newark Center Report
	Oct 3	Focused review and open discussion of Standard IIA
	Oct 17	Focused review and open discussion of Standards IIB, IIC, IIIA, IIIB, IIID, and IV
	Nov 7	Focused review and open discussion of Standard IIIC & Final approval of Accreditation Self Study document

Curriculum Committee Meetings

Year	Date	Topic
2006	9/11	Introduction to the WASC/ACCJC guidelines
	11/6	Dialog covering the process of the self study
	12/4	In depth discussion tabled until Spring due to the Accreditation Institute
2007	2/5	Discussion focused on Standard IIA and what questions will be asked
	3/5	Committee was introduced to the curriculum specific standards. Discussion focused on the questions from Standard IIA1a-c, IIA2a-I, IIA4, and IIA5. Also launched the use of Google Docs as a document housing website.
	4/2	Reviewed Standard IIA1a-c as a committee using Google Docs.
	4/23	Time available during the screening meeting to discuss specific standards. Was able to assign specific standard to different members of the committee.
	5/7	Continued work on Standard IIA1c with committee involvement.
	5/9	Open time to work on standards. Individual work done with committee
	9/10	Advised committee members that the first draft of the self study was complete and on the website. Advised them to look over the changes and provide input.
	10/1	Communicated with committee members of the "close to final" draft of the self study was on the website for their review.
	11/5	Members gave final input related to Standard IIA. Final draft to be approved this month and this would be the last time for input.

Distance Learning Committee Meetings

Year	Date	Topic
2006	September 13	Introduction to the upcoming Self Study. ACCJC-WASC Distance Learning Manual handed out.
	October 11	1) Discussion of what Ohlone considers definitions of Hybrid, web enhanced and fully online, 2) Introduction to Title V guidelines, and 3) How shall we assess ourselves: Survey? Needs assessment? How can we best serve students?
2007	February 21	Committee members decided who would be doing what for the accreditation self study, that is which statement(s) they would be addressing.
	April 4	Notice to present first draft to College Council on 4-16. We have a draft of our response to the 2001 site visit. There was also discussion if Distance Learning guidelines were to be introduced, ADA compliance be a part of it.
	September 10	Narrative reviewed. Near final version posted to
	October 10	Reviewed narrative in light of ADA compliance and integration with Standard IIB.