

There have been some questions about how the Program/Discipline Data Sheets being produced by Rob Smedfjeld should be incorporated into the Program/Discipline Review Report. I hope this message will provide some guidance.

The Data Sheets provide basic data on enrollment and student success for all programs/discipline. Of course, some programs/disciplines will go beyond this data as specific student learning outcomes and assessment strategies are identified and monitored.

As I look at the Faculty Senate Program/Discipline Review Report Guidelines, (available in PDF/Word format at <http://www.ohlone.edu/org/instruction/programreview.html>) I would make the following suggestions:

1. The enrollment portion of the Data Sheets would certainly be applicable to Section 1: Program Description and Scope.
2. The student success data could be applicable to both Section 4: Program Student Learning Outcomes and Section 5: Assessment of Student Success in Reaching Program Outcomes.

I hope these suggestions help. The main thing is that the Data Sheets provide some basic data across all the programs/disciplines and should be reviewed and incorporated into your reports. I also know the Data Sheets are already generating a good deal of analysis and further study. This dialogue is good and healthy, and should be reported in your review, even if the analysis shows that we need to make adjustments to how the data is entered and/or retrieved in the future.

Please contact me if you have any questions about how to work with this data.

Jim