



Ohlone College
Office of Admissions and Records

Special Projects Authorization Form

Instructions: Student is to complete Part I of form prior to Instructor filling out Part II. Submit completed form to the Office of Admissions and Records at time of registration or prior to the fourth week of the semester. Student will not be permitted to register for a Special Projects class until the completed form is submitted.

Part I: To be Completed by Student--print clearly please

Last

First

MI

Student I.D. Number

The above named student has my permission to enroll in the following course to complete the special project indicated below during the:

Semester/Year

Dept./Course Number/Synonym Number

Title of Project

Objectives of Project:

Method of Achieving Objectives:

Method of Evaluation:

Student's Signature

Date

Part II: To be Completed by Instructor

If approved, please sign below. Retain the original copy of this form with the final grade affixed and the number of units awarded. The final grade and number of units awarded must also be submitted on the final grade report. **NOTE:** Part-time instructors are to obtain signature of full-time instructor or Division Dean.

Grade

Units

Part-time Instructor Signature

Date

Full-time Instructor (or Dean)

Date

Retain a copy and return original to Admissions and Records.