

# SPECIAL STUDENT (10<sup>th</sup> -12<sup>th</sup>) ADMISSIONS PACKET/INSTRUCTIONS

## 10<sup>th</sup> – 12<sup>th</sup> GRADE STUDENTS

Admission for students who are entering 10<sup>th</sup> grade or are in grades 11 and 12 is permitted in any **CSU/UC transferable course with the exception of P.E.** Please refer to the chart below and carefully follow the directions in the application packet to avoid processing delays.

## 10<sup>th</sup> – 12<sup>th</sup> ENROLLMENT STEPS

### STEP 1

10 <sup>th</sup> -12 <sup>th</sup>
<ul style="list-style-type: none"><li>• Apply for admission to Ohlone College online via WebAdvisor: (<a href="https://webadvisor.ohlone.edu">https://webadvisor.ohlone.edu</a>) and obtain a 10<sup>th</sup> -12<sup>th</sup> admissions packet online at <a href="http://www.ohlone.edu/org/admissions/highschool.html">http://www.ohlone.edu/org/admissions/highschool.html</a></li></ul>
<b>OR</b>
<ul style="list-style-type: none"><li>• Obtain a paper 10<sup>th</sup> -12<sup>th</sup> admission packet which contains the admission application, at the Information Desk (Building 7, second floor) or from any district high school.</li></ul>
<ul style="list-style-type: none"><li>• <u>School Permission Form: 10<sup>th</sup> – 12<sup>th</sup> Grade</u> must include the signature of: of the parent, the student’s counselor and the school principal</li></ul>
<ul style="list-style-type: none"><li>• Complete the <u>Parent/Guardian Authorization Form for Minors.</u></li></ul>

### STEP 2 Register for Classes

Registration dates for 10<sup>th</sup> – 12<sup>th</sup> students are listed on the Academic Calendar in the Class Schedule and on the Admissions and Records Web page and on WebAdvisor. Students register online for classes via WebAdvisor at <https://webadvisor.ohlone.edu>.

### K–12 STUDENTS: General Information

The term “special student” applies to all those who are currently in grades K-12 and wish to enroll in Ohlone courses. In accordance with Title 5 of the California Education Code, K-12 students may enroll as special part-time students while they maintain their regular school attendance. Units earned may be used for high school credit and college credit. There is a seven-unit maximum for K-12 students during spring and fall Semesters and summer term.

Enrolling in classes at Ohlone College is the first step in a college career. K-12 students are expected to participate at a college level. Class materials and content may include adult language and subject material. Grades received at Ohlone College **become part of a permanent college record and college transcript.** Students should make class selections accordingly with parent, school counselor, and principal guidance.

Because multiple signatures are required for K-12 applications, it is advisable to begin this process **at least four weeks** prior to the end of the student’s current school term. Application packets for 10<sup>th</sup> – 12<sup>th</sup> grade students, forms, directions, and a parent’s checklist are all available online at: <http://www.ohlone.edu/org/admissions/highschool.html>. Paper copies are available at the Fremont and Newark campuses as well as each district school.

K-12 students are exempt from paying the California Community College Enrollment Fee (\$20 per unit), but are subject to a \$16 Health Services Fee (\$12 during Summer Term), a \$5 Online Registration Access Fee, and a \$5 (\$2.50 Summer) optional Student Activities Fee, unless all classes are off-campus.