

OHLONE COLLEGE

AUDIT* APPLICATION FORM

PLEASE INDICATE: FALL SPRING SUMMER YEAR: _____

| Last Name | First Name | Middle Initial | Student I.D. Number or Social Security Number: |
|-----------|------------|----------------|--|
| | | | |

| Telephone Number | E-Mail Address |
|------------------|----------------|
| | |

| CLASS TO BE AUDITED: | Synonym (6-digit number) | Department, Course Number, and Section Number (ex. HIST-117A-03) | Print Instructor's Name: |
|----------------------|--------------------------|--|--------------------------|
| | | | |

Student has approval to audit this class:

| Instructor's Signature: |
|-------------------------|
| |
| Dean's Signature: |
| |

| Date: |
|-------|
| |
| Date: |
| |

Are you currently attending classes for credit? No Yes ➔ Number of units _____
*The non-refundable audit fee is \$15.00 per unit per term.

FEEs REQUIRED? No Yes ➔ Fees Paid: \$ _____ Number of units: _____

| A & R STAFF ENTERING: | DATE: |
|-----------------------|-------|
| | |

Revised 1/16/08

Auditing:

- Students who wish to audit a graded credit class may do so under the following conditions:
- Class attendance as an auditor shall be permitted only after students otherwise desiring to enroll in the class for credit toward a degree or certificate have had an opportunity to enroll.
- Class attendance as an auditor shall be permitted only after approval has been obtained from the instructor and the division Dean.
- An Audit form must be submitted to the Office of Admissions and Records by the add deadline for the class.
- No student auditing a class shall be permitted to change enrollment status in the class to receive credit.
- Auditors must pay the appropriate audit fees. Enrollment fees may not be used to pay for auditing a class.
- The non-refundable audit fee is \$ 15.00 per unit per term.
- Students enrolled in credit classes for 10 or more semester units shall not be charged a fee to audit 3 or fewer units per term. To obtain this credit, students must contact the Cashier's Office (Building 1, second floor on the Fremont campus) after the third week of a full term.