

OHLONE COLLEGE EXCEPTIONAL STUDENT FORM: Kindergarten – 9th GRADES

In accordance with California Education Code and Ohlone College policy, students in grades Kindergarten – 9th may enroll in courses with the appropriate recommendations. By law, such students must complete an application packet for **every term** they want to attend. An incomplete application packet will **NOT** be processed. **Taking college courses begins the one's permanent college academic record. Applications must be submitted by Monday, January 22, 2010 for spring term – NO EXCEPTIONS.**

Beginning summer 2009, K – 9th grade students MAY ONLY REGISTER FOR THE FOLLOWING 10 COURSES:

- ASTR-101A	General Astronomy	- ENGL-101A	Reading & Written Composition
- BIOL-101A	Principles of Biology	- MATH-101A	Calculus with Analytic Geometry
- CHEM-101A	General Chemistry	- MATH-101B	Calculus with Analytic Geometry
- CHEM-101B	General Chemistry	- MATH-101C	Calculus with Analytic Geometry
- CS-102	Intro to Computer Programming (C++)	- PHYS-121	Intro to Physics

The following **MUST** be submitted before an application will be completed. A completed application is required before a student is eligible for registration.

1. **Ohlone College Application**—Completed by Student—Paper Application is MANDATORY for K – 9th students.
2. **Exceptional Student Form**—Signatures of **Student, Parent, Teacher, and Principal (or District Officer)**
- 2a. **Letter of Rationale**—Completion by Teacher and Principal (or District Officer)—ON REVERSE SIDE
3. **Parental Authorization Form for Minors**—Completed by Parent/Guardian. (Not required if class is not held on Ohlone or Newark campuses)

Students intending to enroll in English or Math classes must take the **Ohlone College Placement Test**. **Students registering in more than 7 units** are required to submit an additional letter from their School Principal (or District Officer) indicating approval of excess units.

COMPLETION OF THIS FORM DOES NOT CONSTITUTE ENROLLMENT INTO CLASSES.

Please note that submitting the Ohlone College application packet does not mean the student is registered in classes. Students must register for classes online by using WebAdvisor (<https://webadvisor.ohlone.edu>). Furthermore, students must follow the dates and times indicated for K-9 students in the Ohlone College paper Class Schedule or the Admissions & Records website: (<http://www.ohlone.edu/org/admissions/highschool.html>). All policies and procedures are in the Class Schedule and the Course Catalog. Under the Family Educational Rights and Privacy Act of 1974 (FERPA), parents have certain rights with respect to their children's educational records. *Please review the following:*


► Family Educational Rights and Privacy Act of 1974 (FERPA):

Parents have certain rights with respect to their children's records. These rights transfer to the student when they reach 18 years of age **OR when they attend a school beyond the High School level**. In the case of a special admit student, (Kindergarten – 9th grade or 10th – 12th grade) attending Ohlone College, the student is considered the same as any other college student.

As such, **access to the student's records by parents/guardians is only permitted with a written "Release of Information" form signed by the student, unless student is claimed on income tax forms as a dependent**. Ohlone College reserves the right to require documents verifying student's status as a dependent. Release forms are available at the Information Desk in Building Seven or on our website.

► Registration:

Students who may want to have another individual register for them must complete the Registration Permission form that is available in the Class Schedule or on-line.

 K-9th Principal (or District Officer) and Teacher must complete back page.

► **To be completed by Student--please print:**

Last Name: _____	First Name: _____	M.I.: _____
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► **Requested Classes:**

Synonym Number:	Class Title:	Time:	Units:	Room Number:

► **To be completed by Parent/Guardian and Student: *Authorization for enrollment course(s) listed above. Do not leave any portion blank.***

_____ Print Name of Parent/Guardian (____) _____ Home Phone	_____ Parent/Guardian's Signature (____) _____ ext: _____ Work / Cell Phone	_____ Date
_____ E-mail Address	_____ Student's Signature	

► **To be completed by School or District:**

School Name: _____	Phone #: (____) _____
Circle student's grade level: K 1 2 3 4 5 6 7 8 9	
Term attending at Ohlone College: ___ Fall ___ Spring ___ Summer Year: 20___	

Letter of Rationale

“Enrollment of Kindergarten – 9th grade students is limited to those of extraordinary intellect, maturity and ability to function in a college environment and succeed academically. The College reserves the right to limit enrollment of such students.”

Part A and B must be completed by Kindergarten – 9th School (or District) personnel.

► **Part A: Signatures:**

From: Kindergarten – 9th School Principal or (District Officer)

Printed Name	Signature
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From: _____ and Kindergarten – 9th Grade Teacher

Printed Name	Signature
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► **Part B: Recommendation:** Complete the following to verify the student can benefit from advanced scholastic or vocational work.

We recommend that the following student: _____ be allowed to enroll in the requested courses(s) indicated above for the following reasons:
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