

Associated Students of Ohlone College
CONSTITUTION
PREAMBLE

We, the students of Ohlone College, in order to provide for an effective democratic student government, to develop responsible citizenship, to encourage and unify student activities, and to provide for the general welfare of the student body do establish this constitution for the student body of Ohlone College to be known as the Associated Students of Ohlone College.

ARTICLE I
NAME, COLOR, AND SYMBOL

- SECTION 1: The name of this organization shall be the Associated Students of Ohlone College. (Abbreviated ASOC)
- SECTION 2: The official college colors shall be forest green and green bay gold with white.
- SECTION 3: The official college mascot shall be the Renegade.

ARTICLE II
MEMBERSHIP

- SECTION 1: Upon payment of the student activity fee, any student of this college shall receive an ASOC ID/Discount Card and shall be entitled to free or reduced admission to regularly scheduled athletic events and to discounts where applicable.
- SECTION 2: All students enrolled at Ohlone College shall, upon presenting their ASOC ID/Discount Card, have the privilege of voting in student elections and, if qualified, of holding an elected or appointed office.

ARTICLE III
COUNCIL

- SECTION 1: The ASOC Council, composed of all elected and appointed officers (Article III, Section 2) and senators (Article III, Section 3) shall be the governing body of the ASOC.
1. Senators shall have the rights and responsibilities of ASOC officers except that each senator may cast only one-half vote.
 2. All sections of the constitution apply equally to senators, unless specifically modified.

SECTION 2: The following officers shall be elected by the Associated Students of Ohlone College:

1. President
2. Vice President
3. Secretary
4. Treasurer
5. Representative At Large
6. Student Member, Board of Trustees
7. Legislative Representative

SECTION 3: A student may become a senator by obtaining 50 signatures of Ohlone students on an ASOC Senate Petition form. Signatories to the petition may not sign on any other current senator petition. Petitions must be filed with the Campus Activities Staff, who will be responsible for maintaining records of the petitions and for verifying all current signatures.

SECTION 4: Removal of an ASOC Council Member:

1. Procedure to remove a member of ASOC Council may be initiated in either of the following manners:
 - A. The Secretary fulfills his/her duty to notify Council in a meeting that a Council member has failed to comply with the ASOC attendance policy.
 - B. By a majority vote (hereafter, the term majority will mean one vote more than half of Council members present at a meeting with quorum) of ASOC Council if it is deemed that the member has not been fulfilling duties listed in Article I of the ASOC By-Laws.
 - C. A council member is found responsible for the violation of the Fremont Newark Community College District policy or procedure.
 - D. A council member is found to be academically dishonest.
2. The member under removal proceedings shall be suspended of all rights and privileges afforded ASOC Council members until the case is resolved.
3. Removal proceedings will be held during a special meeting. This meeting must be advertised by ASOC Council at least 72 hours prior to the special meeting and be accessible to the ASOC. If no meeting occurs within seven days of the suspension of the member's rights and

privileges, the member will no longer be under removal proceedings, and all rights and privileges will be restored. A two-thirds vote (anyone not present at the meeting will be counted as an abstention) is needed to remove a member from office. A Council member who is removed from office may not become a Council member again for the remainder of the semester, but may be re-elected or re-appointed at the beginning of the next semester.

SECTION 5: Roberts Rules Of Order, revised, shall be used as parliamentary guidance at all meetings of the ASOC Council.

ARTICLE IV QUALIFICATIONS FOR OFFICE

SECTION 1: Candidates, to be eligible to run for office, must submit a petition for the office to the Campus Activities Staff bearing the signatures of fifty students and meet the other requirements stated in Article IV of the ASOC By-Laws.

SECTION 2: Candidates for elected or appointed positions must have at least a 2.75 cumulative GPA and be enrolled in 9 units at Ohlone College. Senators must have at least a 2.25 cumulative GPA and be enrolled in at least 6 units. Students' records for the last completed term enrolled at Ohlone College will be verified by the Campus Activities Staff. First semester students must be in good standing. Council members must be currently enrolled in at least nine semester units of credit (excluding summer session) at Ohlone College and maintain the cumulative GPA and unit requirements as specified above during the term of office.

SECTION 3: All candidates for elected or appointed positions must not be on academic probation.

SECTION 4: All ASOC Council members must have a valid ASOC ID Card while serving on Council.

ARTICLE V ELECTIONS AND TERMS OF OFFICE

SECTION 1: The officers shall be elected in a general election each year in the month of April in which all registered students may participate. Senators may join the ASOC Council within the first fifteen class days of each semester, except the summer semester, by turning in a completed ASOC Senator Petition Form.

Article V is continued

SECTION 2: ASOC Council will hold a transition meeting of both the old officers and the newly elected officers. The transition meeting must be within two weeks of the last scheduled day of finals for the Spring semester. At the transition meeting, newly elected officers will be sworn in, and the term of the old officers will end. The new senators shall be sworn in all at one time at the first regular meeting after approval of the senator petitions.

SECTION 3: The terms of office are as follows:

1. All officers, except the Student Member, Board of Trustees, will serve a term of one academic year. A senator whose term of office begins in the Fall, may continue through the following Spring semester and Summer semester session.
2. The Student Member, Board of Trustees, as designated by California Law, shall serve a one-year term from July first to June thirtieth. If the Student Member, Board of Trustees resigns or is removed from office before the term of office has expired, the President will appoint a replacement, who must be a council member. The appointment must be approved by a two-thirds vote of the Council present in a meeting. The appointment will be in effect until the next general election or until the term ends on June thirtieth.

SECTION 4: A general election shall be held during the month of April to determine the officers of the ASOC Council for the following academic year.

SECTION 5: In the event that the President is unable to fulfill the duties of office, such duties will be assumed by the Vice President. Other officer vacancies shall be filled by persons selected by a two-thirds vote (in this instance, the term two-thirds means two thirds of all Council votes. Anyone not present at the meeting will be counted as an abstention), or by special election with the consent of the majority vote of the Council present in a meeting and the approval of the Campus Activities Director.

SECTION 6: In case of an election tie, a run-off election will be held under the conditions stated in the ASOC By-laws.

ARTICLE VI MEETINGS

SECTION 1: The ASOC Council shall meet regularly, once a week during the academic year and once a week during the summer. Meetings shall be open to all students, except as specified by the law (Brown Act).

Article VI is continued

- SECTION 2: Special meetings may be called by the Council President as necessary. Seventy-two hours notice of all special meetings must be afforded to all Council members and the general student body.
- SECTION 3: If two or more members of the Council request that the President call a special meeting, the President shall call a meeting.
- SECTION 4: The President may cancel a regularly scheduled ASOC meeting and/or special meeting with advance notice of one week to all Council members and the general student body and with the consent of the majority vote of the Council present at a regularly scheduled meeting.
- SECTION 5: A Quorum shall be established as a majority of officers and senators during the fall and spring semesters and as a majority of officers for the summer session.
- SECTION 6: During the course of each semester, a member is permitted a limited number of absences. Once this limit is reached, an executive session will be called to determine what actions Council wishes to take. Reaching this limit is considered failing to perform the duties of office and is cause for removal from Council. This procedure is in accordance with the ASOC Constitution and By-Laws.

The secretary will keep a record of absences and absence equivalents as accumulated by each member. Meetings missed at the beginning of the semester before a member was officially sworn in will not be counted against the member.

There should be no deviation from this policy, but it is at the discretion of only the ASOC Council.

1. The limit is three (3) unexcused absences or equivalent. Being “absent excused” twice is equal to one (1) unexcused absence. Thus, six (6) excused absences or any combination of excused and unexcused absences will be cause for removal.
2. Being “late” three (3) times is equal to one unexcused absence. “Late” is determined by not being present when your name is read at roll call. In addition, in order to be counted at any given meeting, members must attend 75% of the allotted meeting time.

For an excused absence, the advisor must be informed at least one day before the meeting. If there is an emergency the day of the meeting in which an individual will be unable to attend the meeting, this should also be discussed with the advisor as soon as possible. The executive board are the only ones who can approve or disapprove the absence.

**ARTICLE VII
APPOINTMENTS**

SECTION 1: ASOC Council shall make appointments in accordance with this article whenever at least one of the following occur:

1. There is at least one vacancy on at least one committee (e.g. campus wide, standing, etc.).
2. ASOC Council performs the annual appointments in accordance with Article IX, Section 2 of the ASOC Constitution.
3. There is at least one vacancy on the ASOC Council and a special election will not be held (refer to Article VI, Section 5 of the ASOC Constitution).

SECTION 2: Annual senate appointments to ASOC Council committees will be made no earlier than 31 days and no later than 40 days from the beginning of the Fall semester during a regularly scheduled meeting. ASOC Council must announce when the appointments will be, and provide information on the different committees.

SECTION 3: ASOC Council may mandate that applicants turn in information prior to the day of appointments.

SECTION 4: ASOC Council will make appointments in three stages:

1. Each member of ASOC Council will be appointed to a position until all the terms of the ASOC Constitution and By-Laws are met for that individual. In this stage only, appointments will be made in order of seniority; the member of ASOC Council who has served the longest must be appointed first.
2. All students not on ASOC Council but with a valid ID/Discount card will be appointed until all positions being sought are filled.
3. All students not on ASOC Council and not possessing a valid ID/Discount card will be appointed until all positions being sought are filled.
4. Members of ASOC Council may then be appointed until all vacant positions being sought are filled.

SECTION 5: ASOC Council will make appointments by a majority vote. If the Student Member, Board of Trustees position is vacant, it must be filled in accordance with Article V, Section 3.2 of the ASOC Constitution.

SECTION 6: The size and make-up of the ASOC standing committees cannot be changed to remove students without recommendation of the ASOC standing committee chair and with advisor's approval.

ARTICLE VIII AMENDMENTS

SECTION 1: Amendments to the constitution may be proposed by either of the following methods:

1. A motion by the Legislation Committee, presented at a meeting with quorum.
2. A petition signed by students in a number equal to twenty percent of the students voting in the last general election.

SECTION 2: The ASOC Council and the Advisor shall examine the proposed amendment and within twenty-one days the ASOC Council shall vote on the proposed amendment(s) at a meeting with quorum.

SECTION 3: The proposed amendment(s) shall become effective upon ratification by a two-thirds vote of the Council present at the meeting, and upon approval by the Board of Trustees of the Fremont-Newark Community College District. (In this instance, the term two-thirds means two-thirds of all Council votes. Anyone not present at the meeting will not be counted as an abstention.)

ARTICLE IX SOURCE OF POWER

The President of Ohlone College is the legal representative of the College. The President is responsible to the Board of Trustees for the conduct of the institution. All powers, therefore, assumed under this constitution are delegated by the President of Ohlone College and may be revoked by the President's authority at any time. The President or designee shall be an ex-officio non-voting member of the ASOC Council and any Council committees.

History of Ratification & Amendment

10/17/67	Approved by Student Advisory Council
10/25/67	Approved by general vote of students at Ohlone College
11/12/67	Approved by Fremont Newark Junior College Board of Trustees
5/31/68	Approved by the general vote of ASOC
1/29/69	Approved by the general vote of ASOC
2/19/69	Approved by Fremont Newark Junior College Board of Trustees
6/9/71	Approved by the general vote of ASOC
6/30/71	Approved by the Fremont-Newark Community College Board of Trustees
6/1/72	Approved by the general vote of ASOC
6/14/72	Approved by the Fremont-Newark Community College Board of Trustees
3/7/78	Approved by a vote of the ASOC
5/10/78	Approved by the Fremont-Newark Community College Board of Trustees
2/6/81	Approved by a vote of the ASOC
2/25/81	Approved by the Fremont-Newark Community College Board of Trustees
3/7/85	Approved by a vote of the ASOC
3/27/85	Approved by the Fremont-Newark Community College Board of Trustees
1/13/87	Approved by a vote of the ASOC
1/14/87	Approved by the Fremont-Newark Community College Board of Trustees
5/26/88	Approved by a vote of the ASOC
6/22/88	Approved by the Fremont-Newark Community College Board of Trustees
8/4/88	Approved by a vote of the ASOC
8/24/88	Approved by the Fremont-Newark Community College Board of Trustees
3/31/92	Approved by a vote of the ASOC
4/22/92	Approved by the Fremont-Newark Community College Board of Trustees
4/6/94	Approved by a vote of the ASOC
4/6/94	Approved by the Fremont-Newark Community College Board of Trustees
2/?/95	Approved by a vote of the ASOC
3/22/95	Approved by the Fremont-Newark Community College Board of Trustees
4/3/01	Approved by a vote of the ASOC
4/25/01	Approved by over 2/3 of the voting students at Ohlone College
4/19/01	Approved of the Fremont-Newark Community College Board of Trustees