

OHLONE COMMUNITY COLLEGE DISTRICT

MEMORANDUM

TO: Board of Trustees
FROM: Douglas Treadway
DATE: August 11, 2004 Consent
SUBJECT: Authorization to Enter Negotiations with tBP Architecture for
Ongoing Architectural Services, Fremont Campus

The District received twenty (20) responses on June 2, 2004, to the Ohlone College Request for Qualifications/Proposals for On-Going Architectural Services for the Fremont Campus. The pre-screening committee reviewed the proposals and presented their findings of the top eight firms to the Architect Selection committee. The Architect Selection Committee discussed the pros and cons of the top 8 firms and recommended that 4 firms be invited for interviews. References of the four firms were checked. The Interview Committee interviewed the four firms on July 7, and then submitted their recommendation of the top two firms to the President. The President and Vice Presidents met with the top two firms and determined that both firms were highly capable and ranked them in the following order:

1. tBP Architecture
2. The Steinberg Group

Staff requests the Board of Trustees' authorization to negotiate a satisfactory contract with tBP Architecture. If a satisfactory contract cannot be reached by the end of August, then staff requests authorization to negotiate with the next ranked architectural firm.

RECOMMENDATION:

The President/Superintendent recommends that the Board of Trustees authorizes the President/Superintendent and Staff to negotiate with tBP Architecture. If negotiations cannot be finalized with tBP Architecture by the end of August, then the President/Superintendent requests authorization to negotiate with the next ranked firm, the Steinberg Group.