

OHLONE COMMUNITY COLLEGE DISTRICT

MEMORANDUM

TO: Board of Trustees  
FROM: Douglas Treadway  
DATE: August 11, 2004  
SUBJECT: Approval of Contract with Architectural Energy Corporation for Ohlone College Newark Center Project Commissioning Services (LEED requirement)

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The design of the Ohlone College Newark Center for Health Sciences and Technology is incorporating elements and systems to achieve LEED certification. A requirement of LEED certification is to engage a commissioning team that does not include individuals directly responsible for project design or construction.

Commissioning is a systematic, documented and collaborative process including inspection, testing and training conducted to confirm that a building and its components systems meet the requirements and conform to the design intent. This team would develop and utilize a commissioning plan and would verify installation, functional performance, training, operation and maintenance documentation. They would also be responsible for completing a commissioning report.

District staff interviewed three firms on August 3, 2004 that were recommended for the LEED Commissioning role. References have been checked and the firm that staff determined would best suit the needs of the District is Architectural Energy Corporation. They have submitted a proposal for \$109,628.

RECOMMENDATION:

The President/Superintendent recommends that the Board of Trustees approve a contract for LEED Commissioning services with Architectural Energy Corporation for an amount not to exceed \$109,628.