

Position Title: Systems &
Applications Administrator
Date of Hire: October 1, 2001

Douglas and Jeff,

I am not exactly certain of the protocol here but I am writing this letter to inform you of my intent to resign from the staff at Ohlone College. I have accepted another position in the area and I am officially giving two weeks notice as of today. The first of October will be my last day in this position. I have had a very fulfilling experience here at the college over the past three years. It is difficult to say the least to describe my emotions as I prepare to leave the company of such well intentioned and dedicated people. It has been a privilege doing this job and learning from some very bright individuals. I can most honestly say that this experience has taught me a great deal and I hope to pass that knowledge onto others as I continue on my journey. I wanted to take this opportunity to thank you both for the leadership and guidance that you have shown me. I wish for you and the entire department a renewed sense of teamwork and many successful projects now and into the future.

Best regards,
Tiffany J. Webb

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