

OHLONE COMMUNITY COLLEGE DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Douglas Treadway

DATE: December 8, 2004

SUBJECT: Request for Family Medical Leave Act (FMLA) Leave, Assistant Professor,
Spanish

Ms. Mikelyn Stacey, Dean of Language Arts and Social Sciences, requests approval of a request for a Family Medical Leave Act (FMLA) leave for the 2004-2005 Academic Year for Assistant Professor, Spanish, Deborah Lemon. Dr. James Wright, Vice President, Instruction, supports this request.

RECOMMENDATION:

The President/Superintendent recommends that the Board of Trustees approve the request for a Family Medical Leave Act (FMLA) leave for the 2004-2005 Academic Year for Assistant Professor, Spanish, Deborah Lemon.

DT/LKE:di/D Lemon BT 12-08-04