

OHLONE COMMUNITY COLLEGE DISTRICT

MEMORANDUM

TO: Board of Trustees  
FROM: Douglas Treadway  
DATE: January 12, 2005  
SUBJECT: Authorization for the Surplus of Personal Property

Per Resolution No. 1/97-98 the District's Director of Purchasing/Contract Administration is designated the person responsible for identifying District property as surplus personal property and is responsible for disposing of such property as prescribed under Education Code 81450/81452.

Per Education Code No. 81452, the governing board, by unanimous vote of those members present, may authorize the private sale of surplus Personal Property that does not exceed, in value, the sum of \$5,000.00.

- 1) Information Systems Department has identified obsolete/damaged computer equipment. Attached are the inventory sheets identifying these items. Staff has been approached by a party that may be interested in purchasing obsolete computer monitors and intends to investigate this possibility. The value of this equipment will not exceed the \$5,000 limit as stated in the Education Code. Staff request that this equipment be sold if possible or it will be disposed of.

RECOMMENDATION:

The President/Superintendent recommends that the Board of Trustees approve the surplus and sale as requested.

Attachments:

Newark Ohlone Center Computer Surplus List *1 pages*

Office of Vice President, Educational Services Surplus List *1 page*

FROM: Information Systems Department  
 Desktop Support ext 6238

TO: Zane Gray - Ext. 6014  
 Warehouse, Bldg. 10  
 Date:12-3-04

SURPLUS FROM ROOM # Newark Ohlone Center  
 and room 4110 (Drafting table)

ADD THE FOLLOWING ITEMS TO SURPLUS INVENTORY

Item #	Qty.	Description	Manufacturer	Model	Serial Number	Asset Number	Surplus Code*
1	1	HP Vectra	HP	VL2-433	3417A03689	20208	2
2	1	Apple Power Mac	Apple	6100/66	XB5311635P1	12263	2
3	1	Apple Power Mac	Apple	6100/66	XB51134C4TZ	12001	2
4	1	HP Vectra	HP	VI2-450	3422A02858	20387	2
6	1	Compaq Presario	Compaq	CDS 830	A4222HHD30688	20836	2
7	1	Acma P100	Acma	P100	006067712		2
8	1	MicroQuest P2 400	MicroQuest	P2-400	G548199072130	23467	2
9	1	Acma P200	Acma	P200 MMX	806102613	21064	2
10	1	Acma P266	Acma	P266 MMX	802097137	21305	2
11	1	Acma P200	Acma	P200 MMX	704081310	24566	2
12	1	Acma P200	Acma	P200 MMX		21063	2
13	1	Acma P233	Acma	P233 MMX	805102024	21412	2
14	1	Epson Line Printer	Epson	FX-286e	02035988	10016	2
15	1	Epson Line Printer	Epson	MX-100iii	398484	9301	2
16	1	Epson Spectrum	Epson	LX-80	14004569	9823	2
17	1	Epson Spectrum	Epson	LX-80	070514	9508	2
18	1	Epson Spectrum	Epson	LX-80	100113062	9628	2
19	1	Panasonic KX	Panasonic	KX-P1080	68KACD23222	9607	2
20	1	Epson LX800	Epson	LX-800	0011118088		2
21	1	Epson Spectrum	Epson	LX80	016774	9336	2
22	1	Epson Spectrum	Epson	LX80	074927	9462	2
23	1	Epson Fx-85	Epson	FX-85	08055620	9776	2
24	1	Ibm Line Printer	IBM		0651182	9279	2
25	1	Ibm Line Printer	IBM		0051174	9296	2
26	1	Ibm Line Printer	IBM		0046027	9288	2
27	1	Azura Monitor	Azura		TX87040121	23262	2
28	1	HPLaserJet IIIP	HP		3128JG1VZ0	20788	2
29	1	HPLaserJet IVP	HP		USCB221462	20443	2
30	1	HPLaserJet IVP	HP		USCB182448	20440	2
31	1	Micron Milliennia	Micron	PIII 500	2093041001	23532	2
32	1	Computer	MicroQuest	P2-400	G548199072136	23391	2
33	1	Monitor	Impression	DCM1588		20501	2
33	1	Monitor	Impression	DCM1588		20483	2
33	1	Microscan Monitor	ADI			21033	2
33	1	Optiquet Monitor	optiquet		4V84743013	24651	2
33	1	HP SVGA monitor	HP		KR53189718	20984	2
38	1	Drafting Table				338	2

**\*CODES FOR REASON FOR CHANGE**

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|---------------------------------------|--------------------------------|-------------------------|
| 1. Damaged                            | 2. Obsolete Equip.             | 3. Manufacture Warranty |
| 4. Replace with new Equipment         | 5. Donated Equipment           | 6. Stolen Equipment     |
| 7. No Longer Needed-Working Condition | 8. Other-Please specify: _____ |                         |