

OHLONE COMMUNITY COLLEGE DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Douglas Treadway

DATE: April 13, 2005

SUBJECT: Approval of Revised Classified Management Job Description—Director of College Relations

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To better address the needs of the District, Dr. Douglas Treadway, President/Superintendent requests approval of a revised Classified Management Job Description, Director of College Relations.

RECOMMENDATION

The President/Superintendent recommends that the Board of Trustees approve the revised, full-time, Classified Management Job Description, Director of College Relations.