

OHLONE COMMUNITY COLLEGE DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Dr. Douglas Treadway

DATE: June 8, 2005

SUBJECT: Approval of Project Assignment #6, tBP Architecture, Water Intrusion Above Grade Phase 1, Re-roofing Buildings 1-9

tBP Architecture is proposing Design and Construction Administration Services for Water Intrusion Above Grade Phase 1, consisting of re-roofing the flat roofs of buildings 1-9 and tile roof gutter rehabilitation.

State funding is being pursued for phase 2. A response to the request is anticipated in October, 2005.

tBP Architecture proposes a fixed fee of \$38,300 and a budget for reimbursables not to exceed \$2,000.

RECOMMENDATION

The President/Superintendent recommends Board of Trustees approve Project Assignment #6 for Re-roofing Buildings 1-9 with tBP Architecture for an amount not to exceed \$40,300, which includes reimbursables.

Attachment: tBP Agreement Project Assignment #6

PROJECT ASSIGNMENT NUMBER 6

(EXHIBIT A TO AGREEMENT FOR ON-GOING ARCHITECTURAL SERVICES)

This Project Assignment is executed between **Ohlone Community College District (“District”)** and **tBP Architecture (“Architect”) June 8, 2005**, pursuant to the Agreement for On-Going Architectural Services (“Agreement”) between the Architect and the District dated September 8, 2004. By this reference, the Agreement is incorporated herein as if set forth in full.

1. Project Description.

Roofing Replacement and tile gutter rehabilitation at Buildings 1-9 as recommended in the “Roof Inspection at Ohlone College – Buildings 1-9” report prepared by Weatherproofing Technologies, Inc., dated March 30, 2005.

2. Basic Services. The Architect will provide the following Basic Services noted below for the above-described Projects (see Agreement and Conditions to Agreement for detailed description of each of the following identified Basic Services).

Basic Services as per tBP Proposal Dated June 1, 2005.

Design Consultants Included:

- **Weatherproofing Technologies, Inc.**

3. Architect Compensation:

A. Contract Price. Compensation shall be a fixed fee of \$38,300.00 plus Reimbursables, at actual cost, not to exceed \$2,000.

Fee Breakdown by phase:

Construction Documents Phase	\$3,670.00
Bidding Phase	\$3,430.00
Construction Administration Phase	\$31,200.00

OHLONE COMMUNITY COLLEGE DISTRICT

TBP ARCHITECTURE

Signature

Signature

Marian Castaneda
Director of Purchasing, Contract Administration
and Auxiliary Services

By: _____

Printed Name

Title: _____

Date: _____

Date: _____

June 1, 2005 (Revised)

May 23, 2005

Ohlone Community College District
43600 Mission Boulevard
PO Box 3909
Fremont, CA. 94539-0390

Attention: Deanna Walston, Vice President of Business Services

Subject: **Additional Services Proposal - Re-roofing Buildings 1-9**
Ohlone College, Fremont Campus
tBP Project No.: 20450.03

Dear Ms. Walston:

Attached for District review and approval is a revised Professional Services Agreement for providing additional architectural design and construction administration services for the Subject Project.

Project Description:

This Project involves roofing replacement and tile gutter rehabilitation at Buildings 1-9 at the Ohlone College, Fremont Campus as recommended in the following report:

1. "Roof Inspection at Ohlone College – Buildings 1-9", prepared by Weatherproofing Technologies, Inc., dated March 30, 2005.

Scope of Design and Construction Administration Services:

tBP/Architecture will provide the following Additional Architectural Services as set out in the "Agreement for On-Going Architectural Services, dated September 8, 2004" and as modified herein.

1. Preparation of roofing replacement and tile gutter rehabilitation Construction Documents for Buildings 1-9. Consists of technical specifications, CSI 16-Division format.
2. Bidding Phase services.
3. Construction Administration Phase Services.

Architectural and Engineering Services:

Our Proposal provides Architectural and Roofing services only.

We propose utilizing the professional services of Kelly Hopkins with Weatherproofing Technologies, Inc. for the roofing replacement and tile gutter rehabilitation services for the Subject Project.

Schedule:

These services are based on starting construction summer of 2005 and assume a 3 to 4 month construction period.

District Furnished Information:

1. Existing campus building drawings and specifications.
2. District's Bidding Requirements and Contract Requirements.

D. Walston
Re-roofing Buildings 1-9, Ohlone College
June 1, 2005
Page 2

Compensation for Additional Services:

Compensation shall be a fixed fee of Thirty-Eight Thousand Three Hundred Dollars (\$38,300.00). This breaks down as follows:

Construction Documents Phase	\$3,670.00
Bidding Phase	\$3,430.00
Construction Administration Phase	<u>\$31,200.00</u>
Total Fixed Fee:	<u>\$38,300.00</u>

Reimbursable Expenses:

Reimbursable expenses are in addition to the fee and include expenses incurred in the interest of the Project as identified in the attached Professional Services Agreement. We recommend a budget allowance of Two Thousand Dollars (\$2,000.00) for project-related expenses.

Please review our proposal and feel free to contact us to discuss the details. Thank you again for asking our team to perform these professional services.

Sincerely,
tBP/Architecture, Inc.

Richard A. Mangum, AIA
Executive Vice President

cc Simon Barros, Director of Facilities, Ohlone College
Jay Malone, tBP/Architecture
Gary Frye, tBP/Architecture
Bill Jagers, tBP/Architecture
Contract File

Attachments: Professional Services Agreement

PROFESSIONAL SERVICES AGREEMENT

Between the Client:

Ohlone Community College District
43600 Mission Boulevard
Fremont, CA. 94520

and the Architect:

tBP/Architecture, Inc.
1000 Burnett Avenue, Suite 140
Concord, CA. 94520

Richard A. Mangum, AIA CA License # C8685

for tBP Project No.: 20450.03

Location: Ohlone College
 43600 Mission Boulevard
 Fremont, CA 94539

Scope of Work: Provide Architectural and Engineering Services for the Re-roofing of Buildings 1-9, in accordance with tBP/Architecture’s revised proposal dated June 1, 2005.

Fee: Compensation for services shall be a fixed fee of \$38,300.00 plus budgeted reimbursable expenses of approximately \$2,000.00 for a total approximate fee of Forty Thousand Three Hundred Dollars (\$40,300.00).

Reimbursable Expenses: Reimbursable Expenses are in addition to the fee and include those expenses incurred in the interest of the project. They include project-related mileage/travel expenses, long distance communications, fees paid for securing approval of authorities having jurisdiction over the project, approved expense of reproducing, postage and handling of Drawings, Specifications and other documents in excess of the number of copies provided by the Agreement, expense of renderings, model and mock-ups requested by the District. These expenses will be compensated at 1.0 times the amounts invoiced to the Architect. Two Thousand Dollars (\$2,000.00) should be budgeted for project-related expenses.

Client:
Ohlone Community College District
Fremont, California

Architect:
tBP/Architecture, Inc.

By: _____
Deanna Walston
Vice President Business Services

By: _____
Richard A. Mangum, AIA
Executive Vice President

Date: _____

Date: _____