

OHLONE COMMUNITY COLLEGE DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Dr. Douglas Treadway

DATE: July 13, 2005

SUBJECT: Approval of Contract with Gilbert Associates, Inc. for Measure A Bond Performance Audit

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Education Code 15282 Article XIII A, Section 1 (b)(3), requires the District to have an independent performance audit performed on the Measure A Bond activity. The District requested an engagement letter from our current financial auditors, Gilbert Associates, Inc. for the 12-month period ending June 30, 2005. In response to that request, they provided the enclosed engagement letter indicating the services they would provide.

The engagement will be performed in accordance with the standard established by the American Institution of Certified Public Accountants. The fee is not-to-exceed \$7,500. If additional work is required, the work will be billed at the stated hourly rates.

RECOMMENDATION

The President/Superintendent recommends approval of contract with Gilbert Associates, Inc. for Measure A bond Performance Audit in an amount not to exceed \$7,500.

Attachment