TO: Board of Trustees

FROM: Dr. Douglas Treadway

DATE: October 26, 2005

SUBJECT: Ratification of Contract Education Agreements

The following Agreements are presented to the Board for ratification:

1. Emerald packaging Inc.
   Preventing Sexual Harassment
   First Thing tomorrow
   Irene Koehler
   Oct. 27, 2005

2. First Thing Tomorrow
   Irene Koehler
   Preventing Sexual Harassment
   Oct. 27, 2005

3. Alameda County Water District
   Kennette Reed & Associates
   Effective Conversations
   Sept. 29-Oct. 13, 2005

4. Kennette Reed & Associates
   Kennette Reed
   Effective Conversations
   Sept. 29-Oct. 13, 2005

RECOMMENDATION
The President/Superintendent recommends that the Board of Trustees ratify the above listed Agreements. The President/Superintendent further recommends that the budget be adjusted to increase revenues by $2,200.00 and appropriations as follows $1,000.00 (4156-48831); $400.00, (4156-55141), $1,200.00 ((4109-48831), $500.00, (4109-55141)

LS:amlc
Attachment