

Conversion from 18 week semester to 16 week semester utilizing 1.3 clock hours (65 minutes) for 1 meeting per week per unit

	1 meeting per week		2 meetings per week		3 meetings per week		4 meetings per week		5 meetings per week	
	18 week	16 week	18 week	16 week	18 week	16 week	18 week	16 week	18 week	16 week
Classes requiring 1 clock hour per week	1.0 clock hours 18.0 semester hours 50 minutes per meeting	1.3 clock hours 20.8 semester hours 65 minutes per meeting								
Classes requiring 2 clock hours per week	2.0 clock hours 36.0 semester hours 110 minutes per meeting	2.4 clock hours 38.4 semester hours 130 minutes per meeting	1.0 clock hours 36.0 semester hours 50 minutes per meeting	1.3 clock hours 41.6 semester hours 65 minutes per meeting						
Classes requiring 3 clock hours per week	3.0 clock hours 54.0 semester hours 170 minutes per meeting	3.6 clock hours 57.6 semester hours 200 minutes per meeting	1.5 clock hours 54.0 semester hours 75 minutes per meeting	1.8 clock hours 57.6 semester hours 100 minutes per meeting	1.0 clock hours 54.0 semester hours 50 minutes per meeting	1.3 clock hours 62.4 semester hours 65 minutes per meeting				
Classes requiring 4 clock hours per week	4.0 clock hours 72.0 semester hours 230 minutes per meeting	4.8 clock hours 76.8 semester hours 270 minutes per meeting	2.0 clock hours 72.0 semester hours 110 minutes per meeting	2.4 clock hours 76.8 semester hours 130 minutes per meeting	1.4 clock hours 75.6 semester hours 70 minutes per meeting	1.6 clock hours 76.8 semester hours 80 minutes per meeting	1.0 clock hours 72.0 semester hours 50 minutes per meeting	1.3 clock hours 83.2 semester hours 65 minutes per meeting		
Classes requiring 5 clock hours per week	5.0 clock hours 90.0 semester hours 290 minutes per meeting	6.0 clock hours 96.0 semester hours 340 minutes per meeting	2.5 clock hours 90.0 semester hours 135 minutes per meeting	3.0 clock hours 96.0 semester hours 170 minutes per meeting	1.7 clock hours 91.8 semester hours 85 minutes per meeting	2.0 clock hours 96.0 semester hours 110 minutes per meeting	1.3 clock hours 93.6 semester hours 65 minutes per meeting	1.5 clock hours 96.0 semester hours 75 minutes per meeting	1.0 clock hours 90.0 semester hours 50 minutes per meeting	1.3 clock hours 104.0 semester hours 65 minutes per meeting
Classes requiring 6 clock hours per week	6.0 clock hours 108.0 semester hours 350 minutes per meeting	7.2 clock hours 115.2 semester hours 410 minutes per meeting	3.0 clock hours 108.0 semester hours 170 minutes per meeting	3.6 clock hours 115.2 semester hours 200 minutes per meeting	2.0 clock hours 108.0 semester hours 110 minutes per meeting	2.4 clock hours 115.2 semester hours 130 minutes per meeting	1.5 clock hours 108.0 semester hours 75 minutes per meeting	1.8 clock hours 115.2 semester hours 100 minutes per meeting	1.3 clock hours 117.0 semester hours 65 minutes per meeting	1.5 clock hours 120.0 semester hours 75 minutes per meeting

Advantages: By having class sessions run longer than 60 minutes, does allow the College to claim apportionment for the necessarily lengthened classes; increases by 16% FTES in all sections that meet one time per unit per week; maintains scheduling of classes on traditional start/end times (15, 30, 45, 00) rather than ending, for instance, 1 minute after the hour.

Disadvantages: Unnecessarily increases contact hours and apportionment for classes that meet one time per unit per week and requires more contact hours for these classes than for identical classes taught in multiple hour formats; likelihood that errors will be made when building and reporting to MIS the one meeting per unit per week classes, or the multiple-hour versions of the class, because they each require different clock and contact hours.