

OHLONE COMMUNITY COLLEGE DISTRICT

MEMORANDUM

TO: Board of Trustees
FROM: Douglas Treadway
DATE: December 14, 2005
SUBJECT: Delegation of authority for President to enter into a contract for Structural Steel for the Newark Center Project

On November 28, 2005, the Board awarded contracts for the Ohlone College Newark Center building project. The contract was not awarded for Structural Steel due to an absence of bids. The project cannot proceed as planned until the Structural Steel contract is awarded and the steel is ordered. Staff revised the bid to encourage more participation and reissued the bid. The bid opening for the Structural Steel is scheduled for December 20, 2005. The bids are expected to come in between \$4 to \$5 million.

Since timing is critical, staff is recommending that the Board delegate the authority to enter into a contract with the lowest responsive and responsible bidder for Structural Steel for a contract amount not to exceed \$5 million. Staff verified with the District's attorney that this delegation of authority is acceptable. Delegation of authority to enter into contracts is allowable under California Education Code Number 81655.

The Board's action on this item will assist the District in meeting its current construction timetable. If the Board approves this delegation of authority, staff will return to the Board at the January 11, 2006 Board meeting with a request for contract ratification.

RECOMMENDATION:

The President/Superintendent recommends that the Board of Trustees delegate the authority to enter into a contract for Structural Steel for the Newark project for an amount not to exceed \$5 million.