

FREMONT-NEWARK COMMUNITY COLLEGE DISTRICT

Memorandum

TO: Board of Trustees

FROM: Douglas Treadway

DATE: March 8, 2006

SUBJECT: Approval of Family Medical Leave of Absence, Custodian

Mr. Juan Dela Cruz, Custodian; has requested a Family Medical Leave of Absence for the period February 25, 2006, through April 23, 2006. The leave is requested by the employee for health reasons.

RECOMMENDATION:

The President/Superintendent recommends approval of a Family Medical Leave of Absence for Mr. Juan Dela Cruz, Custodian, for the period February 25, 2006, through April 23, 2006 with full group health benefits not to exceed twelve weeks in accordance with the Family Medical Leave Act of 1993 (FMLA).

DT:di/J Dela Cruz FMLA leave