

OHLONE COMMUNITY COLLEGE DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Dr. Douglas Treadway

DATE: June 14, 2006 CONSENT

SUBJECT: Approval of New Management Job Description – Director of International Programs and Services

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Ron Travenick, Associate Vice President Student Services, requests that the Board approve a new management job description, Director of International Programs and Services, to better address the needs of the District.

RECOMMENDATION

The President/Superintendent recommends the approval of the new management job description, Director of International Programs and Services.