

OHLONE COMMUNITY COLLEGE DISTRICT

MEMORANDUM

TO: Board of Trustees

- Consent Agenda item

FROM: Doug Treadway

DATE: June 14, 2006

SUBJECT: School and College Legal Services Retainer 06/07

School and College Legal Services of California provides the District certain legal services on a retainer fee basis. The District proposes for 2006/2007 that School and College Legal Services of California continue to provide employment and other legal services to the District on a retainer basis. The proposed retainer amount for the year is \$30,000. The billable hourly rate is \$185 for all attorney time. Paralegal and law clerk hours are billed at \$100 and \$80 respectively. Included within the retainer fee are firm provided workshops, newsletters, mandated services, and legislative updates.

RECOMMENDATION

The President/Superintendent recommends approval of the proposal to continue with the legal services of School and College Legal Services of California for 2006/2007, and to set the retainer amount for \$30,000.

DT/LKE/kj