

FREMONT-NEWARK COMMUNITY COLLEGE DISTRICT

Memorandum

TO: Board of Trustees  
FROM: Douglas Treadway  
DATE: September 13, 2006  
SUBJECT: Approval of Family Medical Leave of Absence Leave,  
Bookstore Textbook Buyer

Ms. Lidia Garcia, Bookstore Textbook Buyer, has requested a Family Medical Leave of Absence leave for the period July 17, 2006, through November 17, 2006. The leave is requested by the employee for health reasons.

RECOMMENDATION:

The President/Superintendent recommends approval of a Family Medical Leave of Absence for Ms. Lidia Garcia, Bookstore Textbook Buyer, for the period July 17, 2006, through November 17, 2006, accordance with the Family Medical Leave Act of 1993 (FMLA).

DT:/ FMLA leave/ed