

FREMONT-NEWARK COMMUNITY COLLEGE DISTRICT

Memorandum

TO: Board of Trustees

FROM: Douglas Treadway

DATE: October 11, 2006

SUBJECT: Approval of Family Medical Leave of Absence Leave,
Desktop Support Tech II

Ms.Elizabeth Crisp, Desktop Support Tech II, has requested a Family Medical Leave of Absence leave for the period August 28, 2006, through “yet to be determined”. The leave is requested by the employee for health reasons.

RECOMMENDATION:

The President/Superintendent recommends approval of a Family Medical Leave of Absence for Ms. Elizabeth Crisp, for the period August 28, 2006, through “yet to be determined”, accordance with the Family Medical Leave Act of 1993 (FMLA).

DT:/ FMLA leave/ed