

FREMONT-NEWARK COMMUNITY COLLEGE DISTRICT

Memorandum

TO: Board of Trustees

FROM: Douglas Treadway

- CONSENT -

DATE: December 13, 2006

SUBJECT: Approval of Family Medical Leave of Absence Leave,  
Career Center Director

Ms. Yvonka Headley, Career Center Director, has requested a Family Medical Leave of Absence leave for the period December 1, 2006, through January 5, 2007. The leave is requested by the employee for health reasons.

RECOMMENDATION:

The President/Superintendent recommends approval of a Family Medical Leave of Absence for Ms. Yvonka Headley, for the period of December 1, 2006 through January 5, 2007, accordance with the Family Medical Leave Act of 1993 (FMLA).

DT:/ FMLA leave/ed