

OHLONE COMMUNITY COLLEGE DISTRICT

MEMORANDUM

TO: Board of Trustees

- Consent Agenda item

FROM: Doug Treadway

DATE: June 13, 2007

SUBJECT: School and College Legal Services Retainer 07/08

School and College Legal Services of California provides the District certain legal services on a retainer fee basis. The District proposes for 2007/2008 that School and College Legal Services of California continue to provide employment and other legal services to the District on a retainer basis. The proposed retainer amount for the year is \$30,000. The billable hourly rate is \$185 for all attorney time. Paralegal and law clerk hours are billed at \$100 and \$80 respectively. Included within the retainer fee are firm provided workshops, newsletters, and legislative updates.

RECOMMENDATION

The President/Superintendent recommends approval of the proposal to continue with the legal services of School and College Legal Services of California for 2007/2008, and to set the retainer amount for \$30,000.

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