

**COMMUNITY BASED ORGANIZATION
Master Contract Exhibit A and B Coversheet**

EXHIBIT #

Dept. Name: WIB Dept / 320400 Vendor ID #: 28144 Board PO #: SOCSA-
 Business Unit: SOCSA Master Contract # 900132 Procurement Contract # _____ Budget Year 2008

ACCOUNT #	FUND #	DEPT #	PROGRAM #	SUB #	Project/Grant #	Amount to be Encumbered	Total Contract Amount
610341	22404	320400	32000		SSGPCP060700008		\$665,949.00

Period of Funding: From: July 1, 2007 To: June 30, 2008 Contract Maximum: \$665,949.00

Department Contact: Jane Myers Telephone: (510) 259-3829 FAX (510) 259-3845 QIC: 50306

Contractor Name: **Ohlone Community College District**

Contractor Address: 43600 Mission Blvd. Fremont, CA 94539 BOS Dist #: 1
 Location #: 3

Remittance Address: Same as above Federal Tax I.D. #: 94-2378181

Contractor Telephone #: (510) 742-2320 Email: yheadley@ohlone.edu

Contractor Contact Person: Yvonka Headley FAX #: (510) 742-2332

Contract Service Category: WIA GRANT PROGRAM ONE-STOP CAREER CENTER OPERATION

Estimated Units of Service: Provide One-Stop services as described in Exhibit A

Maximum Single Payment & Exceptions: Not to exceed 110% of expenditure plan calculated on a monthly basis.

Method of Reimbursement (Invoicing Procedures): Line-item cost reimbursement per periodic (monthly) invoice.

TOTAL CUMULATIVE INVOICED AMOUNT SHALL NOT EXCEED CONTRACT MAXIMUM.

History of Funding	Original	Amendment # 1	Amendment # 2	Amendment # 3	Amendment # 4
Funding Level	\$831,509.00				
Exhibit Number					
Amount of Encumbrance	\$665,949.00				
File Date					
File Number					
Reason	Start services				

Funding Source of Allocation:	Federal - CFDA # @ Exhibit B	State	County
	\$665,949.00		

The signatures below signify that the attached Exhibits A and B have been reviewed, negotiated and finalized. The Contractor also signifies agreement with all provisions of the Master Contract.

DEPARTMENT

By _____
Signature
Chet P. Hewitt
 Title Social Services Agency Director
 Date _____

CONTRACTOR

By _____
Signature
 Print Name Dr. Douglas Treadway, PhD
 Title President/Superintendent Date _____
 By _____
 Print Name _____
 Title _____ Date _____

Exhibit B - PY 2007/2008

WORKFORCE INVESTMENT ACT (WIA) Grants

GRANT SOURCE / LINE ITEM BUDGET / QUARTERLY PLAN

Contractor: **Ohlone Commun. College Dist. - Consolidated Budget**

Contract Period:
7/01/07 - 6/30/08

Activities: **One-Stop Career Center Operations**

A. SOURCE of FUNDS for CONTRACT		CFDA Numbers		
1.	WIA - Adult Programs	17.258		\$234,543
2.	WIA - Adult Programs Employer Services	17.258		\$9,697
3.	WIA - Dislocated Workers	17.260		\$404,889
4.	WIA - Dislocated Workers Employer Services	17.260		\$16,820
5.	ALLOCATION for CONTRACT PERIOD	Revenue Total:		\$665,949
B. LINE ITEMS for COST REIMBURSEMENT		ADULT CFDA:17.258	DIS. WRKR. CFDA:17.260	TOTAL EACH LINE ITEM
6.	Staff Salaries / see Staff Salaries Worksheet	\$100,688	\$171,441	\$272,129
7.	Staff Fringe Benefits	\$54,064	\$92,055	\$146,119
8.	Staff Travel	\$2,220	\$3,780	\$6,000
9.	Staff Training / Conferences	\$1,503	\$2,560	\$4,063
10.	Facilities Operations (Rent-utilities/ phone-mailing/ etc.)	\$1,993	\$3,394	\$5,387
11.	Office / Operations - Supplies, Equipment, Computers <small>Single item cost - less than \$5,000:</small>	\$10,207	\$17,380	\$27,587
12.	Office / Operations - Supplies, Equipment, Computers <small>Single item cost of \$5,000 or more:</small>	\$0	\$0	\$0
13.	Consultant Contracts / see Staff Salaries Worksheet	\$0	\$0	\$0
14.	Sub-contracts / see Staff Salaries Worksheet	\$65,914	\$112,233	\$178,147
15.	Occupational Training / OJT & IR's	\$0	\$0	\$0
16.	Insurance, Bonding, Audit Costs	\$0	\$0	\$0
17.	Employer Services	\$9,697	\$16,820	\$26,517
18.	INTERNAL TOTAL - COST REIMBURSEMENT	\$246,286	\$419,663	\$665,949
19.	EXTERNAL TOTAL for ITAs			
C. EXPENDITURE PLAN (cumulative for 4 Quarters)				
20.	1st Quarter / July - September 2007	\$61,059	\$105,426	\$166,485
21.	2nd Quarter / October - December 2007	\$122,118	\$210,852	\$332,970
22.	3rd Quarter / January - March 2008	\$183,177	\$316,278	\$499,455
23.	4th Quarter / April - June 2008	\$244,240	\$421,709	\$665,949

* 10. - REQUIRES prior written approval from Alameda County WIB.

Exhibit B - PY 2007/2008

**WORKFORCE INVESTMENT ACT (WIA) Grants
STAFF SALARIES WORKSHEET**

**Contract Period:
7/1/07 - 6/30/08**

Contractor: Ohlone Commun. College Dist. - Consolidated Staff

Activities: One-Stop Career Center Operations

A. STAFF POSITION or JOB TITLE	FTE * Monthly or Hourly Salary	Personnel Calculations		Personnel Cost Allocations		
		% FTE or Total Hrs	TOTAL SALARY **	Adult 17.258	CFDA	Dis. Wrkr. CFDA 17.260
1. Director		to be paid through other categorical sources				
2. WIA Case Manager g July - Dec	\$2,826	37%	\$16,956	\$6,274	\$10,682	
3. WIA Case Manager g Jan - June	\$4,711	50%	\$28,266	\$10,458	\$17,808	
4. Interim Director ta		to be paid through other categorical sources				
5. Job Developer sh July - Dec	\$3,980	45%	\$21,433	\$7,930	\$13,503	
6. Job Developer sh Jan - June	\$4,179	45%	\$22,627	\$8,372	\$14,255	
7. Workforce Development Specialist July - Dec	\$3,980	50%	\$23,880	\$8,836	\$15,044	
8. Workforce Development Specialist Jan - June	\$4,179	50%	\$25,074	\$9,277	\$15,797	
9. Out of Class Case Management July - Dec	\$398	10%	\$2,388	\$884	\$1,504	
10. Out of Class Case Management Jan - June	\$418	10%	\$2,508	\$928	\$1,580	
11. Executive Assistant	\$4,489	90%	\$48,481	\$17,938	\$30,543	
12. Student Services Assistant	\$3,708	100%	\$44,496	\$16,464	\$28,032	
13. Other Hourly	\$13/hr	1540 hrs	\$20,020	\$7,407	\$12,613	
14. Other Hourly	\$20/hr	800 hrs	\$16,000	\$5,920	\$10,080	
15. TOTAL/COST ALLOCATIONS TOTAL-Salaries:			\$272,129	\$100,688	\$171,441	
B. CONSULTANTS / Sub-Contracts				Sub-Contract/Consultant Cost Allocations		
				Adult 17.258	CFDA	Dis. Wrkr. CFDA 17.260
16. Services for 1 Stop (EDD)			\$178,147	\$65,914	\$112,233	
17. TOTAL/COST ALLOCATIONS TOTAL-Consultant Contracts:			\$178,147	\$65,914	\$112,233	

* Hourly rate paid, monthly salary for a full-time equivalent (FTE) position, or basis for consultant contract. Do NOT include benefits.

** The contract cost is the amount of salary / wages (do NOT include fringe benefits) covered by funds in this contract.

NOTE: Salary allocations to cost categories may have been rounded to the nearest whole dollar.

Exhibit B

ADULT AND DISLOCATED WORKER FUNDS

**WORKFORCE INVESTMENT ACT (WIA) Grants
EMPLOYER SERVICES BUDGET**

Contract Period:

7/01/07 - 6/30/08

Contractor: Ohlone Commun. College Dist. - Consolidated Emp. Svcs.

Activities: EMPLOYER SERVICES - One-Stop Operations

EMPLOYER SERVICES ACTIVITIES		Adult Programs CFDA # 17.258	Dis. Wrkr. Programs CFDA # 17.260	Combined CFDA Totals/Activity
1.	<i>Job Fairs</i>	\$1,605.00	\$2,733.00	\$4,338.00
2.	<i>Chamber Mixers</i>	\$400.00	\$779.00	\$1,179.00
3.	<i>Trade Shows</i>	\$2,533.00	\$4,347.00	\$6,880.00
4.	<i>Printing/Collateral Materials</i>	\$740.00	\$1,260.00	\$2,000.00
5.	<i>Employer Workshops</i>	\$223.00	\$504.00	\$727.00
6.	<i>Employer Recognition Events</i>	\$200.00	\$393.00	\$593.00
7.	<i>Media Stories/Press Releases</i>	\$0.00	\$0.00	\$0.00
8.	<i>On-Site Recruitments</i>	\$407.00	\$693.00	\$1,100.00
9.	<i>Workforce Conference</i>	\$1,369.00	\$2,331.00	\$3,700.00
10.	<i>Business Publications</i>	\$185.00	\$315.00	\$500.00
11.	<i>Other</i>	\$2,035.00	\$3,465.00	\$5,500.00
TOTALS:		\$9,697.00	\$16,820.00	\$26,517.00