

Dr. Leta Stagnaro, Vice President
43600 Mission Blvd
Fremont, CA 94539

November 2, 2007

Dear Leta,

Thank you for the opportunities that the past 10 months have offered me in the Entrepreneurial Ventures Division of Ohlone College. Under your guidance and supervision, I have been fortunate to be introduced to many Ohlone College faculty, staff, administrators, and community members who made me feel welcome and proud to be a member of the Ohlone family.

As the time has come for me to follow a new path in life, please accept this letter as evidence of my intent to resign my position as Community Education Coordinator effective November 30, 2007. At the conclusion of your search for a new coordinator, I would be happy to work with you and the selected candidate in the capacity that you suggested to ensure that a seamless transition occurs for the new coordinator.

Again, thank you for the opportunities that you have provided me at Ohlone College.

Respectfully submitted,

Jason Jones