

OHLONE COMMUNITY COLLEGE DISTRICT
MEMORANDUM

TO: Board of Trustees
FROM: Douglas Treadway
DATE: November 14, 2007
SUBJECT: Approval of Professional Services Contract 3020801 to Research-Design-Build, Inc. for Roadway and Parking Lot Study

In anticipation of the District potentially receiving funding from the State to improve our deteriorating roadways, a study is needed to identify and prioritize needed improvements. Once obtained, this assessment will be used to formulate a plan and budget for repair of existing roads and parking areas.

Government Code Section 4526 requires that the selection of "...professional services of private architectural, landscape architectural, engineering, environmental, land surveying, or construction project management firms shall be on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required." Further, Government Code Section 53060 allows the district, without advertising for bids, to "...contract with and employ any persons for the furnishing of ... special services and advice in financial, economic, accounting, engineering, legal, or administrative matters if such persons are specially trained, experienced and competent to perform the special services required."

To get the project started, the District desires to contract with Research-Design-Build, Inc. to do such a study. They possess the special expertise and demonstrated competence to perform pavement investigation and provide pavement repair options for our private onsite access roads, driveways, and parking lots. The scope of work will be adjusted to account for the possible development of the frontage property, keeping in mind that it may be several years before construction begins.

Funding for this project is identified under budget code 25-0-23-67703-0000-55621 (Parking Funds).

RECOMMENDATION:

The President/Superintendent recommends that the Board of Trustees approve contract number 3020801 with Research-Design-Build, Inc. in the not to exceed amount of \$34,500.00 for Professional Services related to the Roadway and Parking Lot Assessment Project.