

OHLONE COMMUNITY COLLEGE DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Douglas Treadway

DATE: December 12, 2007

SUBJECT: Ratify Contract Number 2870801 with School and College Legal Services

The District has a current contract with, and has been utilizing the services of School and College Legal Services ("SCLS") to provide advice and representation in various legal matters.

By entering into a retainer agreement with SCLS, the District can reduce its legal costs with them by up to 10%. The only change in terms from the existing contract is the reduction in hourly fees and a requirement that the District pay the retainer in advance. This represents no risk to the District as excess hourly fees paid, and not used, will be rolled over to the following year.

SCLS is comprised of attorneys who specialize in, and have vast experience with, school related law. The District uses them for general legal advice, labor relations, business and contracting issues and education related legal matters. The attorney assigned to Ohlone College is a former Alameda County Counsel.

The District has elected to purchase 350 hours of retainer time. Any additional hours requested beyond 350 will be billed at a 5% discounted rate. SCLS has agreed to make this agreement retroactive to July 1, 2007 allowing the District to take advantage of the reduced rates for services already rendered.

RECOMMENDATION

The Superintendent/President recommends the Board ratify the retainer contract, number 2870801, with School and College Legal Services for an initial cost of \$64,750.00.

Attachment: contract