

OHLONE COMMUNITY COLLEGE DISTRICT

MEMORANDUM

TO: Board of Trustees
FROM: Dr. Douglas Treadway
DATE: February 13, 2008
SUBJECT: Ratification of Change Orders to Peninsulators, Inc Contract No. 242-0206-001

On March 29, 2006, the Board approved a contract with Peninsulators, Inc. for window treatments at the Newark Center for Health, Sciences, and Technology in the amount of \$124,175.00. During the normal course of construction, it is periodically necessary to make changes to the scope of work and amend the contract to respond to conditions at the site or to the changing market.

To meet these needs, to comply with legal requirements, and to ensure timely payment to contractors, it is recommended that the following changes to the existing contract be ratified:

CO #	SCOPE OF CHANGE	CHANGE AMOUNT
1	Add motorized shades along A line	\$ 9408.00
	Total of Changes	\$ 9408.00
	New Contract Total	\$133,583.00

RECOMMENDATION

The President/Superintendent recommends ratification of Change Order No. 1, as listed above, to contract no. 242-0206-001 with Peninsulators, Inc. in the amount of \$9,408.00.