

BP 2330 Quorum and Voting

- Reference: *Education Code Sections 72000(d)(3), 81310 et seq., 81365, 81511, 81432; Government Code Section 53094; Code of Civil Procedure Section 1245.240 Robert's Rules of Order, Revised 2004 ACCJC Accreditation Standards IV Ba.*
- Board Approved: 04/13/05 **Revised 2/13/08**

A quorum of the Board shall consist of four (4) members.

The Board shall act by majority vote of all of the membership of the Board, ~~present and voting~~, except as noted below.

The following actions require a two-thirds majority of all members of the Board:

- Resolution of intention to sell or lease real property (except where a unanimous vote is required);
- Resolution of intention to dedicate or convey an easement;
- Resolution authorizing and directing the execution and delivery of a deed;
- Action to declare the District exempt from the approval requirements of a planning commission or other local land use body;
- Appropriation of funds from an undistributed reserve;
- Resolution to condemn real property.

The following actions require a unanimous vote of all members of the Board:

- Resolution authorizing a sale or lease of District real property to the state, any county, city, or to any other school or community college district;
- Resolution authorizing lease of District property under a lease for the production of gas.

No action shall be taken by secret ballot.

The voting process and all votes of the board shall conform to Robert's Rules of Order, most recent edition, subject to applicable state law. Where Robert's Rules conflict with applicable law, the latter will control.

Abstentions—instances when board members are present but do not vote—are not to be treated as votes and are not counted. In the case of an abstention, the Board Secretary will record the name of the board member and record that member as “not voting”. This will occur whether the vote taken is by voice or roll call.

Once the board reaches a decision, it acts as a whole and all trustees support the decision of the board.

