

OHLONE COMMUNITY COLLEGE DISTRICT

MEMORANDUM

TO: Board of Trustees

- Consent Agenda item

FROM: Dr. Douglas Treadway

DATE: March 5, 2008

SUBJECT: Approval of New CSEA Job Description, Grant Project Assistant

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Leta Stagnaro, Associate Vice President, Newark Center, requests that the Board approve a new CSEA job description, Grant Project Assistant, to better address the needs of the District.

RECOMMENDATION

The President/Superintendent recommends the approval of the CSEA job description, Grant Project Assistant.