

OHLONE COMMUNITY COLLEGE DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Douglas Treadway

DATE: April 9, 2008

SUBJECT: Ratify Contract No. 3310801 to Pacific Door and Closer for Gym Doors

The double doors to the gymnasium in Building 8 do not operate correctly. The District has determined that the most economical way to fix this problem is to remove, repair, and reinstall the existing doors. The initial installation apparently used the wrong type of insert frame causing the doors to close improperly.

The work was completed during Spring Break so as not to inconvenience classes or events in the Gym.

Public Contract Code Section 20651 allows the District to issue contracts in amounts less than \$15,000 for construction or repairs without the necessity of advertising for bids.

The estimated cost is not to exceed \$7,688.00. Funds for this work are provided in the Measure A Bond under account code 42-0-23-71500-0331-56210 (Buildings.)

RECOMMENDATION

The Superintendent/President recommends the Board ratify contract no. 3310801 with Pacific Door and Closer for repair of Gymnasium doors in an amount not to exceed \$7,688.00.