

## OHLONE COLLEGE COMMUNITY COLLEGE DISTRICT

## MEMORANDUM

TO: Board of Trustees

FROM: Dr. Douglas Treadway

DATE: June 11, 2008

SUBJECT: Ratify Project Assignment #14 with tBP Architecture for Electric Engineering and Evaluation Services on the Fremont Campus

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On September 8, 2004, the District entered into contract no. 193-0604-001 with tBP Architecture for campus-wide architectural services for the Fremont campus. In that capacity they have designed and are overseeing construction of the Student Services Building, developing a campus master plan, and working on several other projects. To date, 13 separate and specific project assignments (PA) have been issued to tBP. Most projects have been funded by the Measure A Bond.

For the past several years, during the summer peak electrical load times, the Fremont campus has lost power on many occasions due to 80 amp fuses “blowing” on the PGE equipment that supplies electricity to the campus. These fuses are the largest that PGE supplies on this type of equipment. With the addition of the new Student Services Building and information technology system upgrades, the electrical requirements of the campus are increasing. The Facilities Department has been working with PGE to upgrade this equipment to 100 amp “breakers”, which should eliminate the problem. PGE has agreed to do this during December of this year.

However, before more power is brought into the campus, it would be prudent to ascertain if the existing electrical infrastructure can handle the additional load. Project Assignment 14 will enable our campus architect and engineers to evaluate the Fremont campus medium voltage infrastructure in preparation for this service upgrade from PGE.

The estimated fee for this evaluation is a not-to-exceed amount of \$59,750, which includes an allowance for reimbursable expenses. Funds for this project are identified in Fund 42, Measure A Bond Funds.

**RECOMMENDATION**

The President/Superintendent recommends that the Board of Trustees ratify Project Assignment #14 for Electrical Engineering and Evaluation Services with tBP Architecture for an amount not to exceed \$59,750, which includes reimbursables.

**PROJECT ASSIGNMENT NUMBER 14**

**(EXHIBIT A TO AGREEMENT FOR ON-GOING ARCHITECTURAL SERVICES)**

This Project Assignment is executed between **Ohlone Community College District (“District”)** and **tBP Architecture (“Architect”)** on **June 2, 2008**, pursuant to Agreement #193-0604-001 for On-Going Architectural Services (“Agreement”) between the Architect and the District dated September 8, 2004. By this reference, the Agreement is incorporated herein as if set forth in full.

**1. Project Description.** Provide Architectural and Engineering Services for Electrical Engineering and Evaluation Services per tBP Proposal dated May 20, 2008 (“Proposal”), incorporated by reference herein, in accordance with terms of the Agreement.

**2. Services.** The Architect will provide the required Basic and Additional Services as needed for the above-described Projects. Architect shall provide a written estimate for each project. Such estimate shall provide a description of the services to be provided, a list of consultants to be used and the fees for each, and an estimate of the number of Architect employee hours anticipated. For purposes of this Project Assignment, reimbursable expenses, as defined in the Agreement, shall be invoiced at actual cost and need not be included in the estimate. The estimate shall be approved by the Director of Facilities prior to Architect beginning work on any project (see Agreement and Conditions to Agreement for detailed description of Basic and Additional Services).

**3. Architect Compensation.** Total invoicing against this Project Assignment Number 14 may not exceed \$59,750.00 for all services including Reimbursables per the Proposal.

**4. Amendments.** This Project Assignment may be amended, but only in writing and in advance. Such amendment shall have no effect or validity until executed by the signatories below and approved by the District’s Board of Trustees.

In all other respects, the terms of the Agreement remain in full force and effect. Agreed as of the date first written above.

**OHLONE COMMUNITY COLLEGE DISTRICT**

**TBP ARCHITECTURE**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

Mark R. Robbins  
Director of Purchasing, Contracts and Auxiliary Services

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_