

OHLONE COMMUNITY COLLEGE DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Dr. Gari Browning

DATE: June 30, 2008

SUBJECT: Approval of Family Medical Leave of Absence, Accounting Tech III

Joanne Schultz, Dean of Business Services; requests approval of a Family Medical Leave Request, with pay and benefits from March 19, 2008 till August 4, 2008; for Accounting Tech III, Ai Nu Huynh. Ms. Huynh will be on maternity disability. Vice President of Administrative Services supports this request.

RECOMMENDATION:

The President/Superintendent recommends that the Board of Trustees approve the Request for FMLA with Pay and Benefits from March 19, 2008 through August 4, 2008, for Ai Nu Huynh, Accounting Tech III.

GB/LKE:eduval