

OHLONE COMMUNITY COLLEGE DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Dr. Gari Browning

DATE: August 13, 2008

Information Only

SUBJECT: Board Meeting and Agenda Changes

As a result of the recent Board of Trustees planning session held on July 19, the Board has made changes to its meeting and agenda. These changes are intended to improve meeting efficiency and help distinguish the policy role of the Board from the operational role of the college President, as required by Ohlone College's recent accreditation visit.

The following changes have been made:

- Board members receive supporting documentation for each agenda item with the agenda. Trustees forward questions to the college President prior to the meeting to ensure that needed information is presented at the meeting. The board meeting agenda does not contain place holders.
- Each agenda item subject to board action references a board policy number.
- Members of the audience complete a form if they wish to address the Board. The form can be completed at any time during the meeting.
- The Presidents of the Faculty Senate and the Associated Students of Ohlone College (ASOC) make a standing report to the Board and have a designated item on the agenda to do so.
- The elected trustees, the student trustee, the college President/Superintendent, and the President's support staff member comprise those seated at the Board table.
- The student trustee is asked for an advisory vote on each action item prior to the elected trustees' vote.
- Communication between the Board and the President's staff is directed through the President.
- Trustees have the opportunity to make announcements and report briefly on events in which they have participated since the last meeting during "Reports & Announcements".

RECOMMENDATION

This item is for information only.