

OHLONE COMMUNITY COLLEGE DISTRICT

MEMORANDUM

TO: Board of Trustees

Consent Agenda item

FROM: Gari Browning

DATE: August 13, 2008

SUBJECT: Approval of Family Medical Leave of Absence, Student Service Assistant

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Ron Travenick, Vice President Student Development, requests approval of a Family Medical Leave Request with pay and benefits from July 7, 2008 until November 9, 2008 for Student Service Assistant, Jolie Chevalier. Ms. Chevalier will be on medical leave. Mr. Michael Calegari, Vice President of Administrative Services, supports this request.

RECOMMENDATION

The President/Superintendent recommends that the Board of Trustees approve the request for FMLA with pay and benefits from July 7, 2008 through November 9, 2008 for Jolie Chevalier, Student Service Assistant.

GB/eduval