

OHLONE COMMUNITY COLLEGE DISTRICT

MEMORANDUM

TO: Board of Trustees
FROM: Gari Browning
DATE: August 13, 2008
SUBJECT: Ratify Contract No. 3710901 to XAP Corporation

Consent Agenda item

XAP operates the Admission Application System for California Community Colleges (CCC) pursuant to a Design, Development, Operation and Maintenance Agreement dated September 1, 2003 between Butte-Glenn Community College District acting for CCC and XAP, as amended. The System presents an electronic online common admission application for California Community Colleges participating in the System, which XAP will update annually pursuant to the Butte-Glenn Agreement. In addition, California Community Colleges participating in the System may have a specific electronic online admission application supplement.

This agreement allows the District to utilize the Butte-Glenn Community College contract for use the Ohlone College on-line application program. Fees to XAP for operation and maintenance of the selected applications are paid annually.

This agreement is a multi-year Institution Agreement. The fees for the first year are \$10,822.00. Funds for this service are provided under account code 20-0-01-63200-0000-55622.

RECOMMENDATION

The President/Superintendent recommends the Board of Trustees ratify contract no. 3710901 with XAP Corporation for operation and maintenance of the on-line application program and approve expenditure of the 2008-09 fiscal year fees in the amount of \$10,822.00.