

OHLONE COMMUNITY COLLEGE DISTRICT

MEMORANDUM

TO: Board of Trustees

Consent Agenda item

FROM: Gari Browning

DATE: August 13, 2008

SUBJECT: Notice of Completion for Environmental Systems Inc. Contract No. 275-0801

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On September 26, 2007, the Board of Trustees approved a contract with Environmental Systems Inc. for replacement of cooling towers at the Fremont Campus Building One in the amount of \$265,160.00. The work on this contract is now complete. Civil Code Section 3093 requires public entities to file a Notice of Completion within 10 days of the acceptance of the work. Final payment, if unencumbered, will be released to the contractor within 60 days of the recordation of the Notice of Completion.

RECOMMENDATION

The President/Superintendent recommends the Board of Trustees accept as complete the work contracted for under contract no. 275-0801 and authorize the District's Director of Purchasing and Contracts to file a Notice of Completion with the County Recorder.