

OHLONE COMMUNITY COLLEGE DISTRICT

MEMORANDUM

TO: Board of Trustees  
FROM: Gari Browning  
DATE: October 8, 2008  
SUBJECT: Ratification of Contracts

Consent Agenda item

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Board Policy 6340 delegates to the Superintendent/President or designees “the authority to enter into contracts on behalf of the District and to establish administrative procedures for contract awards and management...” Both Policy and Education Code Section 81655 state any such contract is not valid or an enforceable obligation against the District until it is approved or ratified by the Board of Trustees.

In the past, most contracts have been ratified by inclusion in the warrant report, which provided information on checks that have already been written. To make contract reporting timelier and to more fully comply with legal and policy requirements, the District would like to provide contract information for the Board in the attached format. This will allow the Board to take action prior to payments being made.

As before, where a specific contract requires prior Board of Trustees approval or where the nature of the contract warrants specific action, these transactions will continue to be separated out and placed on the action or consent agenda for individual consideration.

Funding sources for each contract has been verified from the appropriate fund account or grant.

RECOMMENDATION

The President/Superintendent recommends that the Board of Trustees ratify the contracts on the attached page(s).

Attachment: Contracts List



## CONTRACTS LIST

October 8, 2008

<u>NUMBER</u>	<u>CONTRACTOR</u>	<u>FOR</u>	<u>VALUE</u>
3600901	Premier Chemical	Annual Haz-Mat Disposal Agreement	\$ 20,000.00
3670901	Jamie Brannen	Annual Datatel Consulting	\$ 18,000.00
3700901	Bluewater Services, Inc.	Asbestos and Lead removal from Bldg. 6	\$ 4,686.00
3730901	Pacheco Bros Gardening	Soccer Field Repair	\$ 7,510.00
3760901	Cintas Fire Protection	Ansul Fire System Install in Kitchen	\$ 14,700.00
3780901	Seimens Water Technologies	Deionized water system maintenance for science labs	\$ 3,211.14
3790901	BK Mill & Fixture	Sink cabinet at Newark	\$ 3,880.00
3800901	Automatic Controls	Power Meters at Newark	\$ 9,750.00
3810901	Caltronics	Annual Maintenance Agreement for copiers	\$ 40,000.00
3830901	MAC Electric	add plugs to room 1241 Newark	\$ 1,375.00
3840901	Weatherly Striping	painting and bollard install Newark	\$ 13,460.00
3850901	Above All Plumbing	sinks at Newark	\$ 6,800.00
3910901	Next Level Systems	Install WiFi connection points at Fremont	\$ 3,000.00
3940901	Pacific Coast Trane	Annual Maintenance Agreement for Smith Center HVAC	\$ 7,864.00
3950901	Seimens Water Technologies	Deionized water system maintenance for Newark labs (includes tank rent)	\$ 3,771.54
3960901	Pacific Coast Trane	Repair work on Hyman Hall Chiller	\$ 2,346.00
3970901	Cal Coast Telecom	Install cable in Newark lobby	\$ 1,500.00
3980901	Cal Coast Telecom	Install cable in Newark wing 1400	\$ 2,725.00
4000901	Scott Berkenkotter	International Program Consultant	\$ 1,500.00
4010901	Albony Peterson	International Program Consultant	\$ 1,500.00
4020901	Mark Matsumoto	International Program Consultant	\$ 15,000.00

*List reflects contracts entered into through September 2008.*