

OHLONE COMMUNITY COLLEGE DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Gari Browning

CONSENT

DATE: January 14, 2008

SUBJECT: Ratification of Community Education Agreements

The following Community Education Agreement is presented to the Board of Trustees for ratification:

Agreement with:	Dates	Class Description
Lisa Barbato	1/5/09, 1/6/09, 1/15/09, 1/20/09, 1/21/09	LVN Review

RECOMMENDATION

The President/Superintendent recommends that the Board of Trustees ratify the above listed Agreement.



Ohlone College Entrepreneurial Programs Contract Education Agreement

AGREEMENT

This AGREEMENT is made and entered into this December 15, 2008 by and between

Lisa Barbato, Program Manager
SEIU-UHW and Joint Employer Education Fund
360 22nd Street Suite 200
Oakland, California 94612
office: 510-250-6838 cell: 415-341-4634

Hereinafter called the Client, and the

OHLONE COMMUNITY COLLEGE DISTRICT
39399 Cherry Street
Newark, CA 94560
(510) 742-2304

Hereinafter called the District.

WITNESSETH

WHEREAS, the District is specially trained, experienced, and competent to perform the special services pursuant to this agreement; and

WHEREAS, the Client desires the services of the District;

The parties agree as follows:

1. The period of this agreement covers LVN Review Community Education classes to be conducted on the following dates: January 5, 6, 15, 20, 21, 2009
2. The District shall conduct the following seminars:

Course Title: LVN Review
Date and Time: January 5, 6, 15, 20, 21, 2009, 8 am to 5 pm
Location: Newark Center for Health Science and Technology (Room 2211)

The District shall provide all instructional activities including instructor, all classroom materials, handouts, and preprinted fliers. The course outline shall require prior review and the approval of the Dean of Nursing or Manager of Entrepreneurial Programs. The District is responsible for rendering the following instructional and administrative services:

- a) Enroll students and manage the enrollment process.
 - b) Hire the appropriate instructors for all of the contracted workshops.
 - c) Assure the 40-hour program will include appropriate activities for LVN Review participants.
 - d) Provide all supplemental materials and other instructional guides:
 - Nursing skills lab supplies and materials
5. The District shall also provide the following:
 - Classroom space

- Nursing Lab space
 - Facilities Usage
6. All student registrations shall be made through the District representative, Dr. Jason Jones, (510) 742-2304.
 7. The seminar will be conducted only if the following enrollment requirements are met:
 - Minimum enrollment required for seminars to be held is 2 (or a mutually agreed upon number). Maximum enrollment is determined by mutual agreement between **SEIU-UHW/Joint Employer Education Fund & Ohlone College**.
 8. The Client shall pay the District for services rendered no more than \$4,000 per person per 40-hour session. Seminar fees per student shall be determined by the District.
 9. **Payment shall be made by the Client to the District after the completion of the seminar upon the submittal of an invoice, roster sheet, and instructor evaluation packet to the District approved by the Manager of Entrepreneurial Programs.**
 10. The District shall indemnify, hold harmless, and defend the District, its Board of Trustees, its officers, its employees, and representatives from and against all liability, loss, cost, and obligation on account, or arising from, the negligent acts or omission of the Client in the performance of the services herein provided.
 11. We reserve the right to cancel this offering at our discretion.
 12. Neither party shall assign this agreement nor any part thereof without the written consent of the other party.


WITNESS the parties hereto the day and year first above written.

-Client-

-District-

On behalf of SEIU and Joint Employer
Education Fund

On behalf of the Ohlone Community College
District

By 
Mary Ruth Gross, Executive Director
SEIU-UHW and Joint Employer Education
Fund

By 
Dr. Leta Stagnaro, Associate Vice-President
Newark-Ohlone Center

Date 12/18/08

Date 12/22/08