

BP 2015 Student Member of the Board of Trustees

- Reference: *Education Code Section 72023.5*
- Board Approved: 04/13/05
- Amended: 05/11/05, 02/22/06, 05/10/06

The Board shall include one non-voting student member. The term of office shall be one year commencing ~~July 1~~ June 1.

The student member shall be a resident of California at the time of nomination, and during the term of service, and shall be enrolled in and maintain a minimum of five (5) semester units in the District at the time of nomination and throughout the term of service. ~~The student member is not required to give up employment with the District.~~ The student shall maintain at least a 2.75 GPA.

The student member serves as an Associated Students executive officer with the same rights and responsibilities of other Associated Students executive officers. The student member shall be seated with the Board and shall be recognized as a full member of the Board at meetings. The student member is entitled to participate in discussion of issues and receive all materials presented to members of the Board (except for closed session). The student member shall be entitled to any mileage allowance necessary to attend board meetings to the same extent as publicly elected trustees.

On or before ~~May 15~~ June 1 of each year, the Board shall consider whether to afford the student member any of the following privileges:

- The privilege to make and second motions;
- The privilege to attend closed sessions, other than closed sessions on personnel or collective bargaining matters;
- The privilege to receive compensation for meeting attendance at a level of ~~\$252~~ \$291.62 per month. See BP 2725;
- The privilege to serve a term commencing on ~~July 1~~ June 1;
- The privilege to cast an advisory vote, although the vote shall not be included in determining the vote required to carry any measure before the Board.

~~For the 2005-2006 school year, all of the above privileges as listed except the privilege to attend closed sessions.~~

BP 2100 Board Elections

- Reference: *Education Code Sections 5000 et seq.*
- Board Approved: 04/13/05

The term of office of each trustee shall be four years, commencing on the first meeting in December following the election. Elections shall be held every two years, in even

numbered years. Terms of trustees are staggered so that, as nearly as practical, one half of the trustees shall be elected at each trustee election. *Is Ohlone governed by City Charter?*

The Board of Trustees has provided for the election of trustees by trustee areas. Two of the elected members shall reside within the City of Newark, and five of the elected trustees shall reside within either the City of Fremont or Union City precincts designated as within the boundaries of the District. Any candidate for election to this Board shall be required to run for a particular numbered seat on the Board and be elected by the voters of the District at large. ~~This Board does assign a number to each seat on the Board which number was selected by lot, and that the results of this drawing by lot are as follows:~~

Effective December 15, 2004, the trustee seats are:

- City of Newark:
 - Seat 1 ~~Bill McMillin November 30, 2006~~
 - Seat 7 ~~Ruthe Foster November 30, 2006~~
- City of Fremont and parts of Union City:
 - Seat 2 ~~John Weed November 30, 2006~~
 - Seat 3 ~~Nick Nardolillo November 30, 2008~~
 - Seat 4 ~~Robert Brunton November 30, 2008~~
 - Seat 5 ~~Garrett Yee November 30, 2006~~
 - Seat 6 ~~Dan Archer November 30, 2008~~

The election of a board member residing in and registered to vote in the trustee areas he or she seeks to represent shall be by the registered voters of the entire community college district.

The President/Superintendent shall submit recommendations to the Board regarding adjustments to be made to the boundaries of the District or the two areas after each decennial federal census and at any time other times adjustments are deemed necessary. The President/Superintendent shall submit the recommendation in time for the Board to act as required by law.

BP 2210 Officers of the Board

- Reference: *Education Code Section 72000*
- Board Approved: 04/13/05

At the annual organizational meeting, the Board shall elect from among its members a President and Vice President of the Board. The Board ~~may shall~~ designate the President/Superintendent as Secretary of the Board ~~as is common practice, or may elect the Secretary from its members.~~

The terms of officers shall be for one year.

The duties of the President of the Board are:

- Preside over all meetings of the Board;
- Call emergency and special meetings of the Board as required by law;
- Consult with the President/Superintendent on Board meeting agendas;
- Communicate with individual Board members about their responsibilities;
- Participate in the orientation process for new Board members;
- Assure Board compliance with policies on Board education, self-evaluation and President/Superintendent evaluation;
- Represent the Board at official events or ensure board representation.

The duties of the Secretary are:

- Notify members of the Board of regular, special, emergency and adjourned meetings;
- Prepare and post board meeting agendas;
- Have prepared for adoption minutes of board meetings;
- Conduct the official correspondence of the Board;
- Certify as legally required all board actions;
- Sign, when authorized by law or by board action, any documents that would otherwise require the signature of the Secretary or the Clerk of the Board.

The Board does not have an official system of rotation of officers; it elects the officers each year from among all its members. *It is a legal requirement to have elections from the members of the board, which suggests that all members are to be considered eligible every year.(CCLC)*

BP 2310 Regular Meetings of the Board

- Reference: *Education Code Section 72000(d); Government Code 54952.2, 54953 et seq.; 54961*
- Board Approved: 04/13/05

Regular meetings of the Board shall be held ~~at 7:00p.m. or otherwise specified in the call for the meeting~~ on the second and fourth Wednesdays of each month. The date and time of a regular meeting may be changed by action of the Board at any previous meeting provided that every member is notified either by letter or by distribution of the minutes carrying a record of the change. Regular meetings of the Board shall normally be held at Ohlone Community College District (43600 Mission Boulevard, ECE Building classroom), except that two (2) Board meetings (one each semester) will be in Newark at a location to be designated by the Secretary.

A notice identifying the location, date, and time of each regular meeting of the Board shall be posted at least ten (10) days prior to the meeting and shall remain posted until the day and time of the meeting. In case the date, time, and/or place of a regular meeting is changed, the Secretary will notify each member of the change and a notice identifying the location, date, and time of the meeting shall be posted 72 hours prior to the meeting and shall remain posted to and including the time of the meeting. All regular meetings of the

Board shall be held within the boundaries of the District except in cases where the Board is meeting with another local agency or is meeting with its attorney to discuss pending litigation if the attorney's office is outside the District.

All regular and special meetings of the Board shall be open to the public, be accessible to persons with disabilities, and otherwise comply with Brown Act provisions, except as required or permitted by law.

Meetings may be recessed by the chairperson **without reannouncement** with the consent of the majority of the member's present.

A public **hearing meeting** on the budget will be held during or before the first week in September as required by law.

BP 2360 Minutes

- Reference: *Education Code Section 72121(a); Government Code Section 54957.5*
- Board Approved: 04/13/05

The **President/Superintendent Secretary** shall cause minutes to be taken of all meetings of the Board. The minutes shall record all actions taken by the Board. The minutes shall be public records and shall be available to the public. If requested, the minutes shall be made available in appropriate alternative formats so as to be accessible to persons with a disability.

The minutes shall also record the name of the person making a motion, the name of the person seconding it, and the vote. Voting will be via voice or by roll call. A member voting for or against a proposition may state the reasons and may have them recorded in the minutes if the member so requests at the time of voting. Minutes will usually state only that a motion was passed or not passed; if a count was ordered, the number of votes on each side; for roll call votes, the names of those voting on each side.

Minutes will be recorded as indicated in Robert's Rules of Order.